



Canvas Roles and Permissions (Ann Arbor)

While permissions for each role can be modified at the sub-account level (unit/department), role names are set by Canvas and cannot be altered. As such, instructors receive the role of “Teacher” and Graduate Student Instructors (GSIs) receive the role of “TA” by default. If you wish to [add an individual to your course](#), use the following chart to determine the most appropriate role for them. The permissions most commonly considered when adding an individual to a course are listed first.

| Permissions | Teacher | Assistant* | Student | TA | Designer | Librarian | Observer | Grader | Participant** |
|---|---------|------------|---------|----|----------|-----------|----------|--------|---------------|
| Add/remove other Teachers, Designers or TAs to course | ✓ | ✓ | | | ✓ | | | | |
| Add students to / remove students from a course | ✓ | ✓ | | ✓ | ✓ | | | | |
| Edit grades | ✓ | ✓ | | ✓ | | | | ✓ | |
| Add /edit/ delete assignments and quizzes | ✓ | ✓ | | ✓ | ✓ | ✓ | | | |
| Add/edit/delete course files | ✓ | ✓ | | ✓ | ✓ | ✓ | | | ✓ |
| Create/edit/delete course sections | ✓ | ✓ | | | ✓ | | | | |
| View all grades | ✓ | ✓ | | ✓ | ✓ | | | ✓ | |
| View/comment on all students' submissions | ✓ | ✓ | | ✓ | ✓ | ✓ | | ✓ | |
| Send messages to the entire class | ✓ | ✓ | | ✓ | ✓ | ✓ | | | ✓ |
| Add/edit/delete events on course calendar | ✓ | ✓ | | ✓ | ✓ | ✓ | | | |
| Publish course | ✓ | ✓ | | | ✓ | | | | |
| Read SIS data | ✓ | ✓ | | | | | | | |
| Create/edit assessing rubrics | ✓ | ✓ | | ✓ | ✓ | ✓ | | | |
| Create student collaborations | ✓ | ✓ | | ✓ | ✓ | ✓ | | | |
| Create web conferences | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | | ✓ |
| Create/edit/delete groups | ✓ | ✓ | | ✓ | ✓ | | | | |
| Manage learning outcomes | ✓ | ✓ | | ✓ | ✓ | ✓ | | | |
| Add/edit/delete pages | ✓ | ✓ | | ✓ | ✓ | ✓ | | | |
| Delete/edit other's discussion posts or lock topics | ✓ | ✓ | | ✓ | ✓ | ✓ | | | |
| Post to discussions | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | | ✓ |
| View list of users | ✓ | ✓ | | ✓ | ✓ | ✓ | | | ✓ |
| Send messages to individual course members | ✓ | ✓ | | ✓ | ✓ | ✓ | | | ✓ |
| View analytics pages | ✓ | ✓ | | ✓ | | | | | |
| View and link to question banks | ✓ | ✓ | | ✓ | ✓ | ✓ | | | |
| View discussions | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | ✓ |
| View group pages of all student groups | ✓ | ✓ | | ✓ | ✓ | ✓ | | | |
| View course usage reports | ✓ | ✓ | | ✓ | ✓ | | | | |

* The Assistant role provides the same permissions/access to a course as a Teacher, but without having the individual's role display in the course as “Teacher.” This role might be appropriate for administrative assistants, lab aids, technical support staff, etc.

** The Participant role is primarily intended for non-course sites (i.e., project sites) and is similar to the Member role in CTools.