

ASSIGNING AND MANAGING COLLABORATIVE WRITING PROJECTS SUPPLEMENT 2: ASSESSMENT OF INDIVIDUAL CONTRIBUTIONS TO GROUP PROJECT

Assessment of Individual Contributions to Group Project

Your name: _____

Group member's name: _____

Please rate this group member's contributions in the following areas:

(1=poor/never 5=excellent/always)

1. Contributes ideas

1 2 3 4 5

2. Encourages others to contribute ideas

1 2 3 4 5

3. Offers useful criticism

1 2 3 4 5

4. Contributes to visual presentation through design, editing, or both

1 2 3 4 5

5. Attends meetings on time

1 2 3 4 5

6. Shares data, documents, and images in a timely manner

1 2 3 4 5

7. Treats fellow group members respectfully

1 2 3 4 5

8. On the back of this form, please describe your own contributions to the group:

9. Is there anything else you want me to know?