

## **ASSIGNING AND MANAGING COLLABORATE WRITING PROJECTS**

### **SUPPLEMENT 2: ASSESSMENT OF INDIVIDUAL CONTRIBUTIONS TO GROUP PROJECT**

## **Assessment of Individual Contributions to Group Project**

Your name: \_\_\_\_\_

Group member's name: \_\_\_\_\_

Please rate this group member's contributions in the following areas:

(1=poor/never                      5=excellent/always)

1. Contributes ideas

1      2      3      4      5

2. Encourages others to contribute ideas

1      2      3      4      5

3. Offers useful criticism

1      2      3      4      5

4. Contributes to visual presentation through design, editing, or both

1      2      3      4      5

5. Attends meetings on time

1      2      3      4      5

6. Shares data, documents, and images in a timely manner

1      2      3      4      5

7. Treats fellow group members respectfully

1      2      3      4      5

8. On the back of this form, please describe your own contributions to the group:

9. Is there anything else you want me to know?