

Part I: To be completed by the student.

Name: _____ UM ID: _____ Uniqname: _____

Number and title of course: _____

Institution where course will be/was taken: _____ Term course will be/was taken: _____

Plan:

Soc Major: _____ LJSC Sub-Plan: _____ SHM Sub-Plan: _____ LJSC Minor: _____ SHM Minor: _____ SSW: _____

Requirement: Which requirement do you believe this course satisfies? Check below. Please note that the Department of Sociology requires all majors to take Methods (SOC 310) and Theory (SOC 305) at UM Ann Arbor. Exceptions are rarely granted.

Prerequisite: _____ Statistics: _____ Methods: _____ Theory: _____ Elective: _____ 300-level +: _____

Sociological Criteria: The course must meet **at least one** of the following criteria. Meeting one of these criteria does not guarantee that the course will be accepted, but it does substantially increase the likelihood. Please indicate which of these criteria the course meets:

- The course is taught by a Sociologist (Someone who holds an appointment as an instructor/lecturer/professor in a Sociology department or who has a PhD in Sociology.)
- The course readings listed on the syllabus provided are **primarily** (75%) sociological. (Books are written by Sociologists and/or articles are from Sociology journals.)
- The course syllabus looks like the syllabus of a course in the UM Sociology department in that it covers the same topics and requires similar assignments. (Students must NOT have taken the similar UM course and must NOT plan to take it in the future.)
- The course is offered through a Sociology department at another university.

Explain: Provide a brief explanation for why this course should be approved for the specified requirement.

Part II: Attach the syllabus of the course for which you are requesting approval.

Submit both the **completed form** and **syllabus** (must have a reading list) electronically via email to socadvisor@umich.edu or in hard copy to the Department of Sociology Office (3115 LSA).