

**RC Internship or Individual Academic Project Scholarship**  
**Donald and June Brown “Students in the World” Endowment Fund for 2017**

**I. Purpose**

To encourage and support RC students who pursue off-campus internships and academic projects, the Residential College, through the Don and June Brown Endowment Fund, will provide limited financial assistance to assist with travel costs, etc., often involved in off-campus internships/academic projects. The final amount of the awards will be based on anticipated student expenses and duration of the internship/project. Especially encouraged are internships/projects that involve giving back to the community in which the project is carried out. After completing their internship/project, awardees will be expected to report on their experiences to the wider RC community.

Internships or academic projects may be located domestically (e.g., in Ann Arbor outside of the UM, anywhere in the US) or internationally. Generally internships/academic projects should last longer than Spring Break and should be contained within a summer or semester when the applicant is not registered as a full-time UM student.

**II. Stipulations**

1. The internship/project must be carried out under the general supervision of at least one faculty member, and the number of credits, if any, should be stipulated ahead of time through the pertinent program(s).
2. Although students participating in all types of internships/projects will be considered, priority will be given to internships which involve governmental or non-profit agencies or community-based organizations, and to academic projects which strongly enhance the student's academic career.
3. ***To be eligible for the RC Internship/Academic Project Award, students must complete the internship/project before graduating, and before their final semester in residence; i.e., students must be enrolled full-time for at least one semester, on campus, after completing their internship to be eligible for funding.***
4. Award recipients will be required to provide internship/project verification from the sponsoring agency or company, if applicable.

**Other Eligibility Requirements are:**

1. Student must be in good academic standing.
2. Student must be able to demonstrate a need for RC funding in order to carry out the internship/project, and provide information on attempts to secure funding from additional resources.

**IV. Procedures for the submission of proposals**

**Applications must be submitted as an email attachment to [caburton@umich.edu](mailto:caburton@umich.edu) by 12pm (noon) on Wednesday, March 15, 2017 for Internships/Academic Projects planned in Spring and/or Summer 2017 or Fall, 2017 terms.**

**Please submit your application by email, not in hard copy.**

The application package will include:

- a. An RC Internship/Academic Project Scholarship Application Form (attached)
- b. A detailed description of the Internship/Academic Project **and an essay that responds to the points on the application form.**
- c. A financial statement which should address the following:
  - i. Provide an approximate budget for the whole project, broken down into categories -- *e.g.*, long-distance travel costs, local housing costs, other local living expenses, local travel costs.
  - ii. Indicate what sources of funding for this project you already have, or you have applied for, from sources outside of the RC -- *e.g.*, other UM units, external organizations, foundations.
  - iii. Indicate how much financial support for the project you can expect to receive from your family, and the minimum award from the RC you would need to carry out the project.

***\*\*\*\*\*Your essay must also be viewed and approved by a faculty member before you submit your application.***

RC Internship or Academic Project Scholarship  
Application Form

Name \_\_\_\_\_

Local address \_\_\_\_\_

Local phone \_\_\_\_\_

E-mail \_\_\_\_\_

Academic year (e.g., sophomore): \_\_\_\_\_

Concentration(s): \_\_\_\_\_

Title/type of internship or project (include name of sponsoring group or agency):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Duration of internship or project (include starting and ending dates, hours per week):

\_\_\_\_\_  
\_\_\_\_\_

*(application for Internship or Academic Project continued on next page)*

Is this a paid internship or project? If so, how much per week?

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What do you estimate your weekly living expenses to be? Is food/housing provided as part of the internship? (Attach extra sheets if necessary.)

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When is/was the application deadline for the internship or project? When will you find out if you have been accepted (if applicable)?

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Have you applied for financial support for the internship or academic project through other UM units, foundations, etc.? If so, when will you find out about other aid? How much financial support have you requested?

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*(application for Internship or Academic Project continued on next page)*

Please attach a brief essay addressing the following questions:

- (1) Why did you choose to apply for this internship or academic project?
- (2) How is this internship or academic project related to your concentration and/or career interests?
- (3) What do you hope to gain from the experience?
- (4) What can you contribute to the community through the internship or academic project?

**Please note that the success of your application is largely dependent on the quality of your essay. Please do not send a “last minute” composition, but take some time to write a thoughtful and serious essay.**