# Psychology Administrative Offices

<table>
<thead>
<tr>
<th>Chair's Office</th>
</tr>
</thead>
</table>
| **Reuter-Lorenz, Patricia**  
Chair | 1004 EH  
764-7429 | parl@umich.edu  
| **Lopez-Duran, Nestor**  
Associate Chair, Student Acad Affairs | 2253 EH  
936-5819 | nestorl@umich.edu  
| **Cole, Elizabeth**  
Associate Chair, Diversity Initiatives | Lane Hall  
615-6613 | ecole@umich.edu  
| **Monk, Christopher**  
Associate Chair, Faculty Development | 2000 EH  
615-9531 | csmonk@umich.edu  
| **Barnett, Jennifer**  
Chief Administrator | 1004 EH  
615-0070 | barnettj@umich.edu  
| **Williams, Shamilya**  
Executive Secretary | 1004 EH  
764-7429 | shamilya@umich.edu  
| **Boehr, Lisa**  
Faculty Affairs Coordinator | 1004 EH  
647-3887 | boehr@umich.edu  
| **Anderson, Jocelyn**  
Web Applications Developer | 1004 EH  
647-7789 | psych.web@umich.edu  
| **Howe, Jaime**  
Administrative Supervisor | 1004 EH  
763-1078 | Biopsych, Social  
| **Anderson, Linda**  
Administrative Assistant Associate | 1004 EH  
764-6332 | Clinical, Developmental, CCN  
| **Open**  
Administrative Assistant Intermediate | 1004 EH  
647-3924 |  
| **Wiley, Keith**  
Administrative Assistant Associate | 1004 EH  
764-6314 | PSC, GFP  
| **Sorace, Marc**  
HR Generalist Associate | 1044 EH  
647-3927 |  
| **LSA Technology Services - East Hall** |
| LSATechnologyServices@umich.edu  
734-615-0100  
lsa.umich.edu/technology-services/ | |  
| **Howe, Jaime**  
Administrative Supervisor | 1004 EH  
763-1078 | Biopsych, Social  
| **Anderson, Linda**  
Administrative Assistant Associate | 1004 EH  
764-6332 | Clinical, Developmental, CCN  
| **Open**  
Administrative Assistant Intermediate | 1004 EH  
647-3924 |  
| **Wiley, Keith**  
Administrative Assistant Associate | 1004 EH  
764-6314 | PSC, GFP  
| **Sorace, Marc**  
HR Generalist Associate | 1044 EH  
647-3927 |  
| **LSA Technology Services - East Hall** | LSATechnologyServices@umich.edu  
734-615-0100  
lsa.umich.edu/technology-services/ | 
| **End-to-end computing support for research, teaching, and administrative needs - from hardware consultations, to ordering, setup, and troubleshooting** |  
| **Please note -- all computer and related purchases (including software) must go through LSA TS** | 

---

<table>
<thead>
<tr>
<th>Chair's Office</th>
</tr>
</thead>
</table>
| **Reuter-Lorenz, Patricia**  
Chair | 1004 EH  
764-7429 | parl@umich.edu  
| **Lopez-Duran, Nestor**  
Associate Chair, Student Acad Affairs | 2253 EH  
936-5819 | nestorl@umich.edu  
| **Cole, Elizabeth**  
Associate Chair, Diversity Initiatives | Lane Hall  
615-6613 | ecole@umich.edu  
| **Monk, Christopher**  
Associate Chair, Faculty Development | 2000 EH  
615-9531 | csmonk@umich.edu  
| **Barnett, Jennifer**  
Chief Administrator | 1004 EH  
615-0070 | barnettj@umich.edu  
| **Williams, Shamilya**  
Executive Secretary | 1004 EH  
764-7429 | shamilya@umich.edu  
| **Boehr, Lisa**  
Faculty Affairs Coordinator | 1004 EH  
647-3887 | boehr@umich.edu  
| **Anderson, Jocelyn**  
Web Applications Developer | 1004 EH  
647-7789 | psych.web@umich.edu  
| **Howe, Jaime**  
Administrative Supervisor | 1004 EH  
763-1078 | Biopsych, Social  
| **Anderson, Linda**  
Administrative Assistant Associate | 1004 EH  
764-6332 | Clinical, Developmental, CCN  
| **Open**  
Administrative Assistant Intermediate | 1004 EH  
647-3924 |  
| **Wiley, Keith**  
Administrative Assistant Associate | 1004 EH  
764-6314 | PSC, GFP  
| **Sorace, Marc**  
HR Generalist Associate | 1044 EH  
647-3927 |  
| **LSA Technology Services - East Hall** | LSATechnologyServices@umich.edu  
734-615-0100  
lsa.umich.edu/technology-services/ | 
| **End-to-end computing support for research, teaching, and administrative needs - from hardware consultations, to ordering, setup, and troubleshooting** |  
| **Please note -- all computer and related purchases (including software) must go through LSA TS** | 

---

<table>
<thead>
<tr>
<th>Chair's Office</th>
</tr>
</thead>
</table>
| **Reuter-Lorenz, Patricia**  
Chair | 1004 EH  
764-7429 | parl@umich.edu  
| **Lopez-Duran, Nestor**  
Associate Chair, Student Acad Affairs | 2253 EH  
936-5819 | nestorl@umich.edu  
| **Cole, Elizabeth**  
Associate Chair, Diversity Initiatives | Lane Hall  
615-6613 | ecole@umich.edu  
| **Monk, Christopher**  
Associate Chair, Faculty Development | 2000 EH  
615-9531 | csmonk@umich.edu  
| **Barnett, Jennifer**  
Chief Administrator | 1004 EH  
615-0070 | barnettj@umich.edu  
| **Williams, Shamilya**  
Executive Secretary | 1004 EH  
764-7429 | shamilya@umich.edu  
| **Boehr, Lisa**  
Faculty Affairs Coordinator | 1004 EH  
647-3887 | boehr@umich.edu  
| **Anderson, Jocelyn**  
Web Applications Developer | 1004 EH  
647-7789 | psych.web@umich.edu  
| **Howe, Jaime**  
Administrative Supervisor | 1004 EH  
763-1078 | Biopsych, Social  
| **Anderson, Linda**  
Administrative Assistant Associate | 1004 EH  
764-6332 | Clinical, Developmental, CCN  
| **Open**  
Administrative Assistant Intermediate | 1004 EH  
647-3924 |  
| **Wiley, Keith**  
Administrative Assistant Associate | 1004 EH  
764-6314 | PSC, GFP  
| **Sorace, Marc**  
HR Generalist Associate | 1044 EH  
647-3927 |  
| **LSA Technology Services - East Hall** | LSATechnologyServices@umich.edu  
734-615-0100  
lsa.umich.edu/technology-services/ | 
| **End-to-end computing support for research, teaching, and administrative needs - from hardware consultations, to ordering, setup, and troubleshooting** |  
| **Please note -- all computer and related purchases (including software) must go through LSA TS** | 

---

<table>
<thead>
<tr>
<th>Chair's Office</th>
</tr>
</thead>
</table>
| **Reuter-Lorenz, Patricia**  
Chair | 1004 EH  
764-7429 | parl@umich.edu  
| **Lopez-Duran, Nestor**  
Associate Chair, Student Acad Affairs | 2253 EH  
936-5819 | nestorl@umich.edu  
| **Cole, Elizabeth**  
Associate Chair, Diversity Initiatives | Lane Hall  
615-6613 | ecole@umich.edu  
| **Monk, Christopher**  
Associate Chair, Faculty Development | 2000 EH  
615-9531 | csmonk@umich.edu  
| **Barnett, Jennifer**  
Chief Administrator | 1004 EH  
615-0070 | barnettj@umich.edu  
| **Williams, Shamilya**  
Executive Secretary | 1004 EH  
764-7429 | shamilya@umich.edu  
| **Boehr, Lisa**  
Faculty Affairs Coordinator | 1004 EH  
647-3887 | boehr@umich.edu  
| **Anderson, Jocelyn**  
Web Applications Developer | 1004 EH  
647-7789 | psych.web@umich.edu  
| **Howe, Jaime**  
Administrative Supervisor | 1004 EH  
763-1078 | Biopsych, Social  
| **Anderson, Linda**  
Administrative Assistant Associate | 1004 EH  
764-6332 | Clinical, Developmental, CCN  
| **Open**  
Administrative Assistant Intermediate | 1004 EH  
647-3924 |  
| **Wiley, Keith**  
Administrative Assistant Associate | 1004 EH  
764-6314 | PSC, GFP  
| **Sorace, Marc**  
HR Generalist Associate | 1044 EH  
647-3927 |  
| **LSA Technology Services - East Hall** | LSATechnologyServices@umich.edu  
734-615-0100  
lsa.umich.edu/technology-services/ | 
| **End-to-end computing support for research, teaching, and administrative needs - from hardware consultations, to ordering, setup, and troubleshooting** |  
| **Please note -- all computer and related purchases (including software) must go through LSA TS** |
### Student Academic Affairs

**psych.saa@umich.edu**  ●  **734-764-2580**  ●  **1343 EH**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wallace, Brian</td>
<td>Director of Student Academic Affairs</td>
<td>1343 EH 764-2580 <a href="mailto:bwallace@umich.edu">bwallace@umich.edu</a></td>
</tr>
<tr>
<td>Cicero, Saroya</td>
<td>Undergraduate Program Manager</td>
<td>1343 EH 764-2580 <a href="mailto:saroyaj@umich.edu">saroyaj@umich.edu</a></td>
</tr>
<tr>
<td>Circele, Sheri</td>
<td>Subject Pool Coordinator</td>
<td>1343 EH 764-2580 <a href="mailto:scircle@umich.edu">scircle@umich.edu</a></td>
</tr>
<tr>
<td>Catanzarite, Julie</td>
<td>Academic Advisor</td>
<td>1343 EH 764-2580 <a href="mailto:jcatanza@umich.edu">jcatanza@umich.edu</a></td>
</tr>
<tr>
<td>Santuci, Venus</td>
<td>Senior Graduate Program Coordinator</td>
<td>1343 EH 764-2580 <a href="mailto:vagre@umich.edu">vagre@umich.edu</a></td>
</tr>
<tr>
<td>Wolgast, Megan</td>
<td>Graduate Program Coordinator</td>
<td>1343 EH 764-2580 <a href="mailto:mwolgast@umich.edu">mwolgast@umich.edu</a></td>
</tr>
<tr>
<td>Fry, Kaydee</td>
<td>Honors Program &amp; AMDP Coordinator</td>
<td>1343 EH 764-2580 <a href="mailto:kayfry@umich.edu">kayfry@umich.edu</a></td>
</tr>
<tr>
<td>Brannan, Laurie</td>
<td>Graduate Program Coordinator</td>
<td>1343 EH 764-2580 <a href="mailto:lbrannan@umich.edu">lbrannan@umich.edu</a></td>
</tr>
<tr>
<td>Coleman, Tessa</td>
<td>Student Admin Assistant Associate</td>
<td>1343 EH 764-2580 <a href="mailto:tessarac@umich.edu">tessarac@umich.edu</a></td>
</tr>
</tbody>
</table>

---

### East Hall Business Office

**easthall.bus@umich.edu**  ●  **734-647-8104**  ●  **1044 EH**

- Pre & post award grant management
- Financial activity analysis & compliance
- Financial transaction processing

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Denny, Missy</td>
<td>East Hall Business Office Manager</td>
<td>1044 EH 647-8104 <a href="mailto:missy.easthall.bus@umich.edu">missy.easthall.bus@umich.edu</a></td>
</tr>
<tr>
<td>Alguire, Mindy</td>
<td>Research Administrator Senior</td>
<td>1044 EH 764-1383 <a href="mailto:mindy.easthall.bus@umich.edu">mindy.easthall.bus@umich.edu</a></td>
</tr>
<tr>
<td>MacCourt, Anna</td>
<td>Research Administrator Associate</td>
<td>1044 EH 615-0226 <a href="mailto:anna.easthall.bus@umich.edu">anna.easthall.bus@umich.edu</a></td>
</tr>
<tr>
<td>Feldt, Julie</td>
<td>Research Administrator Intermediate</td>
<td>1044 EH 647-4188 <a href="mailto:julie.easthall.bus@umich.edu">julie.easthall.bus@umich.edu</a></td>
</tr>
<tr>
<td>Marvin, Kelcie</td>
<td>Financial Specialist Associate</td>
<td>1044 EH 647-4187 <a href="mailto:kelcie.easthall.bus@umich.edu">kelcie.easthall.bus@umich.edu</a></td>
</tr>
<tr>
<td>Elliston-Cowher, Ashley</td>
<td>Research Administrator Intermediate</td>
<td>1044 EH 647-0560 <a href="mailto:ashley.easthall.bus@umich.edu">ashley.easthall.bus@umich.edu</a></td>
</tr>
<tr>
<td>Szemak, Karen</td>
<td>Research Administrator Senior</td>
<td>1044 EH 615-3058 <a href="mailto:karen.easthall.bus@umich.edu">karen.easthall.bus@umich.edu</a></td>
</tr>
<tr>
<td>Tsao, Cindy</td>
<td>Financial Specialist Associate</td>
<td>1044 EH 647-4174 <a href="mailto:cindy.easthall.bus@umich.edu">cindy.easthall.bus@umich.edu</a></td>
</tr>
<tr>
<td>Forsyth, Amber</td>
<td>East Hall Business Analyst Sr</td>
<td>1044 EH 764-8099 <a href="mailto:amberf@umich.edu">amberf@umich.edu</a></td>
</tr>
</tbody>
</table>

---

### Purchasing

**lsa-procurement-staff@umich.edu**  ●  **734-647-3937**  ●  **1044 EH**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fitzgerald, Jessica</td>
<td>Purchasing Clerk Senior</td>
<td>1044 EH 763-6606 <a href="mailto:jessfitz@umich.edu">jessfitz@umich.edu</a></td>
</tr>
<tr>
<td>Sejfulla, Emily</td>
<td>Purchasing Clerk Senior</td>
<td>1044 EH 647-3937 <a href="mailto:esejfull@umich.edu">esejfull@umich.edu</a></td>
</tr>
</tbody>
</table>
# East Hall Building Operations

**eh.facilities@umich.edu** • **734-368-8649**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buck, Chris</td>
<td>East Hall Building Manager</td>
<td>1004 EH</td>
<td>734-615-9953</td>
</tr>
<tr>
<td></td>
<td>- Building upgrades &amp; space needs</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Manage building renovations &amp; construction activities</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Develop, distribute and implement facility policy</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wilson, Jeremy</td>
<td>Facilities Coordinator</td>
<td>1004 EH</td>
<td>734-368-8649</td>
</tr>
<tr>
<td></td>
<td>- Key requests &amp; building access</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Furniture moves, removal &amp; upgrades</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Coordinate building repairs</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Animal Care (ULAM)

**Level 5 Hallway Phone:** **764-5253**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clifton, Kathryn</td>
<td>Animal Care Manager</td>
<td>B262 EH</td>
<td>647-0887</td>
</tr>
<tr>
<td>Donner, Jim</td>
<td>Animal Attendant</td>
<td>B262 EH</td>
<td>647-0887</td>
</tr>
<tr>
<td>Elledge, Tina</td>
<td>Animal Attendant</td>
<td>B262 EH</td>
<td>647-0887</td>
</tr>
<tr>
<td>Stewlow, Julie</td>
<td>Animal Technician Associate</td>
<td>B262 EH</td>
<td>647-0887</td>
</tr>
</tbody>
</table>

## Quick References

**Psychology Mailing Address:** 530 Church Street, Ann Arbor, MI 48109-1043

**Mail Room:** 1004 EH

**Receiving Office:** 1004 EH; 734-647-4952; M-F 8am-5pm

**Psychology Room Reservation Requests:** [http://lsa.umich.edu/psych/resources/room-schedules.html](http://lsa.umich.edu/psych/resources/room-schedules.html)

**Department Notary:** Lisa Boehr (1004 EH)