PROGRAM IN THE
ENVIRONMENT
UNIVERSITY OF MICHIGAN

Program in the Environment
Fall 2019
GSI Application Information

Agenda

- GSI Timeline
- Application process
- Selection Criteria
- Making a good 1st impression
- Tips for improving your resume
- GSI Requirements
- Benefits
- Positions

GSI Timeline

- Feb 18 – March 6: PitE positions go-live on http://careers.umich.edu/search/
- March 6: PitE application materials due @ 11:59 pm
- March 18: 1st round of offer letters issued
- March 22: 1st round Offer acceptances due
- March 25: 2nd round of offer letters issued, *if necessary*
- Apr 29: 2nd round Offer acceptance due
- Aug (TBD): CRLT Orientation session
- Sept 3: PitE Orientation/start of classes

Application Process

- Prepare application materials by combining all materials listed in job posting (http://careers.umich.edu/search/) into a single PDF file.
- Name file as follows: Lastname.firstname.course#
  Example: Snyder.Alexa.Env111
- **Copy and paste M-Box link in job posting (example: http://goo.gl/FDUXEd) into browser.**
- Upload .PDF application package for position to M-Box folder.
- **Note: M-Box links are unique to each posting. To apply for more than one position, click link in each posting and upload materials.**
- Letters of recommendation can also be emailed to environ.adminstaff@umich.edu.

Selection Criteria

- Relevant disciplinary background
- Experience or interest in teaching across disciplines
- Strong teaching and organizational skills
- For field courses: relevant practical skills as shown in the application
- Academic standing, progress toward degree, and remaining semesters up to the maximum terms of support allowed
- Required and desired qualifications listed in job posting

Making a Good First Impression

- Read the job description(s) carefully.
- Show how you are the best candidate for the job.
- Tailor your resume/cover letter to each position.
- Proofread! Simple mistakes can be costly.
- If first time, consider using Career Center Resources.

Tips for Improving Your Resume

- List the year your current graduate degree program began.
- Provide an undergraduate and graduate transcript
- Clearly explain the topic of past work experience
- List education or work related travel experience
- Use care when listing employment periods

General Requirements for new GSI

- Orientation: CRLT/PitE Orientations
- Training: Attend a minimum of two GSM 'brown bag' sessions
- Register for at least 6 credits
- Register for NRE 600 (1 credit course); 1st time only
- Complete a Mid-term Evaluation
- Complete a Final Evaluation

GSI Benefits

- Tuition Waiver
  - 25% or greater = 100%
  - 23.7% or less = pro rata waiver
- Benefits
  - 25% of greater – full medical and dental
  - less than 25% – full medical, dental 50%
  - Dependent coverage available
  - More info, visit UM HR benefits page:
    http://www.benefits.umich.edu/benefitgroups/grads.html

GSI Positions Fall 2019

http://careers.umich.edu/search/

- Environ 110 – 50%
- Environ 201 – 50%, 3 positions
- Environ 207 – 50%
- Environ 211 – 50 %
- Environ 222 – 50%
- Environ 270 – 50%, 1 position; 25% 1 position
- Environ 290 – 18.7%
- Environ 309 – 50%
- Environ 345 – 50%
- Environ 360 – 50%, 2 positions
- Environ 423 – 50%
- Environ 430 – 50%
- Environ 436 – 50%

Questions?

environ.adminstaff@umich.edu