DEI Committee Meeting Minutes  
Oct. 4, 2019

In Attendance: D. Anbajagane, A. Austin, R. Clarke, E. Krageloh, C. Kurdak, M. Mallaby-Kay, C. Meiners, L. Pando Zayas, V. Sih, S. Simon, A. Wolfe, A. Bird (Notes), R. Sechrist (Guest)

1. Review of the Minutes
   - Committee approved previous week’s minutes

2. DEI Committee Charge
   - Committee reviewed and approved proposed charge

3. Possible DEI-Related Workshops and Colloquium Speakers
   - Committee expressed desire for a mental health workshop
     ○ Follow-up in next meeting
   - Suggestions given of MLK colloquium speakers
     ○ Potential speakers to be contacted
     ○ Follow-up in future meeting

4. DEI-Related Initiatives in Our Graduate Program
   - Review of Graduate Education Goals
   - Discussion of graduate admission process
     ○ Training of admission committee
     ○ Role of GRE and Physics GRE
     ○ Format and time of qualifying exams
   - Discussion of graduate ceremony format and time

5. Matters Arising
   - Inclusive Graduate Education Network Conference
   - The National Society of Black Physicists Conference
   - Meeting between graduate students and GSSA for the Rackham Professional Development DEI Certificate
   - DEI Summit
   - Moving the Needle workshop follow-up