

10/15/2021

# Physics DEI Committee Meeting Minutes

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## Agenda:

Volunteer Leader:

Item	Topic Leader	Length
Approve <a href="#">previous meeting minutes</a> ,	Shailaja	5 min
Prep meetings and proposed shared leadership method	Shailaja	5 min
<a href="#">T-shirt poll</a> ( <a href="#">results</a> )	Shailaja	5 min
MLK Symposium Speaker choice - reserved colloquium date January 19, 2022	Cagliyan /Jennifer	5 min
Discussion of intermediate and long-term DEI goals <a href="#">Breakout Notes Document</a>	Cagliyan	30 min
Matters Arising		5 min

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## Attendance:

**Present:** (25) Jennifer Ogilvie (chair), Cagilyan Kurdak, Shailaja Humane, Alexander Takla, Anwasha Saha, Austin Polanco, Emery Trott, Joseph Essman, Nora Lauren Segall, Leopold Zayas, Liana Rae Simpson, Malik Salman, Mark Newman, Monique Wheeler, Myron Campbell, Roy Clarke, Sikandar Hanif, Tim Chupp, Vanessa Sih, Varshney Rangan, Lisa Minh Nguyen, Evan Petrosky

**Absent:**

## Meeting Minutes:

- Introductions

- Approve previous meeting minutes
- Approved shared leadership.
  - Create open agenda after each DEI committee, keep open for the week
  - Have place to write in the leader on each agenda topic
  - Have volunteer leader each week to lead us through the agenda of each meeting
  - On Monday's before our committee meetings, we will have a committee prep meeting. These will be open to all committee members, and we'll discuss tasks that need to be taken care of, organize items on the agenda, and generally prepare for the meeting. Especially if the volunteer leader for the week or anyone who added to the agenda would like to join, that might be beneficial.
  - Make schedule of leaders instead of random volunteer every week. This way people can plan ahead
- Tshirts
  - No issues budgeting for these shirts
  - Majority wants to order t-shirts
  - Postdocs not getting shirts, not on mailing lists
  - Eng physics not getting notifications
- MLK: Dei themed colloquium
  - Come up with a couple names
  - Preliminary suggestions:
    - i) Resource for finding candidates  
<https://www.aps.org/programs/minorities/profiles.cfm>
    - ii) At prep meeting, compile suggestions and come back to dei committee with detailed info on each - finalize by next meeting
- Goals
  - i) Breakout and discuss goals for DEI committee, and take notes on suggestions and come back and report on it

## Action Items:

- At prep meeting, compile suggestions and come back to dei committee with detailed info on each - finalize by next meeting
- ~~— Make schedule for volunteer leaders, and leaders can prepare.~~
- ~~— Send out leadership schedule, request for t shirt design, anyone who didn't express interest in volunteering for leadership and wants to~~

- At prep meeting look over notes document goals
- ~~— Shared calendar invite~~