



OS Honors Research Support

Organizational Studies provides financial support for those OS students pursuing an honors thesis in the program. This financial support is made possible through the Organizational Studies Strategic Fund. Students may apply for up to \$500 in support of their research. Some types of costs that can be considered for Honors Research support include (but are not limited to): payment of research assistants for coding; transcription costs; photocopying of surveys; coverage of transportation costs related to research, or presentation of research at a conference.

Deadlines for students interested in requesting honors research support:

- Juniors: Due after approval of the honors thesis proposal, but no later than the end of Winter semester. This proposal could help to support possible summer research and/or research during the following academic year.
- Seniors: Due by the middle of Fall semester. This proposal could support research efforts for the full academic year.

The same project may not be funded in both rounds, but unsuccessful proposals by juniors may be revised and resubmitted for the senior-year deadline.

The application should be double-spaced and containing the following:

- Cover Page: Tentative thesis title, student's name/e-mail, faculty mentor's name/e-mail and IRB approval number if conducting research with human subjects.
- Project Abstract: A 500-word summary of the intellectual goals of the research, methods, and expected results.
- Budget Justification: A statement on why are the funds needed and what the money will be used for (e.g., travel, equipment, hourly pay for raters, coders or transcribers).
- Itemized Budget: Specification and costs for the items on which the budget will be spent (e.g., estimated hours of work and hourly pay rate; travel costs for plane tickets or car rental; cost of equipment items, such as a tape recorder or camera).
- Supporting Documents (Optional): Any supporting documentation related to the request (e.g., proof that paper was accepted at a conference; quotes for particular budget items).

Submit your application to the OS Executive Secretary. The Chief Administrator will inform applicants about their application within two weeks of receipt of the application. In order to minimize out-of-pocket costs to funded students, the Chief Administrator will work closely with funded students to determine how budgeted items will be reimbursed.

Students who are pursuing an honors thesis with a faculty mentor from another department are also encouraged to seek funding from the other department, the LSA Honors Program Office, or other available resources.

Funding requests will be evaluated by the faculty member responsible for coordinating honors activities in consultation with the program's director and chief administrator. In order to avoid the appearance of bias, faculty members must recuse themselves from decisions regarding honors projects they advise.