

# EXAMPLE OF BUDGET TEMPLATE AND EXPLANATION OF BUDGET

Name \_\_\_\_\_  
 UMID \_\_\_\_\_  
 School or College \_\_\_\_\_

University of Michigan  
 Wallenberg Fellowship  
 Itemized Budget Request (in US dollars)

<i>Project related expenses</i>	Total Cost	Funding Source
Equipment - GPS, note pads, etc.	\$100	Wallenberg
Equipment - Qualitative Transcription	\$670	
Entry fees Software	\$150	
Other (list)	_____	
<b>Subtotal</b>	<b>\$920</b>	

<i>Travel</i>	Total Cost	Funding Source
Airfare or mileage (round trip)	\$2,800	
Local transportation	\$3,000	
Lodging (number of nights x \$/night)	\$13,200	
Food (actual cost, not per diem)	\$3,300	
<b>Subtotal</b>	<b>\$22,300</b>	

<i>Other (specify)</i>	Total Cost	Funding Source
Visa fee	\$200	
Required immunizations	_____	
Health insurance for overseas travel	\$1,440	
<b>Subtotal</b>	<b>\$1,640</b>	

<b>Total Costs</b>	<b>\$24,860</b>	"
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Funding sources - pending or confirmed	Pending	Confirmed	
Wallenberg Fellowship	\$25,000	_____	\$25,000.00
Other U-M	\$300	_____	
Non-U-M			

<b>Total funding sources</b>	<b>\$25,300</b>	_____	<b>\$25,000.00</b>
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Add additional travel or other expenses as needed. If anticipated costs are greater than the amount available from the Wallenberg Fellowship, explain what other resources are available to support the remaining expenses so the project can be completed.

List all funding. If funding is being requested from multiple sources, indicate pending or confirmed. If funds from all sources exceed projected expenses, specify which funds will be accepted or how the Wallenberg Fellowship funds will be used.

Wallenberg Fellowship, Itemized Budget Disaggregation

University of Michigan

Wallenberg Fellowship

Itemized Budget Disaggregation (in US dollars)

<u><i>Project related expenses</i></u>	<u><i>Total Costs</i></u>
Equipment: <sup>i</sup> Handheld GPS device, note pads, etc.	\$ 100.00
Equipment: <sup>ii</sup> Qualitative Transcription Software	\$ 670.00
<sup>iii</sup> Government Research Permit	\$ 150.00
<b>Subtotal</b>	<b>\$ 920.00</b>
<u><i>Travel</i></u>	
<sup>iv</sup> Airfare (round trip)	\$ 2,800.00
<sup>v</sup> Local transportation (\$10/day for 300 days)	\$ 3,000.00
<sup>vi</sup> Lodging (330 nights at \$40/night)	\$ 13,200.00
<sup>vii</sup> Food (\$10/day for 330 days)	\$ 3,300.00
<b>Subtotal</b>	<b>\$22,300.00</b>
<u><i>Other</i></u>	
<sup>viii</sup> Visa fees	\$ 200.00
<sup>ix</sup> Health insurance for overseas travel	\$ 1,440.00
<b>Subtotal</b>	<b>\$ 1,640.00</b>
<u><i>Total Costs</i></u>	<b>\$ 24,860.00</b>

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<sup>i</sup> A handheld GPS will allow me to better understand the spatial relationships between people and protected areas. It will also enable me to navigate unfamiliar landscapes efficiently and safely. Related research materials, such as note pads and writing utensils will be required for effective ethnography.

<sup>ii</sup> NVivo is software that supports qualitative and mixed methods research. It allows deeper analysis of qualitative data through search, query, and visualization functions. NVivo will be central to my ability to effectively analyze gathered data to gain a better understanding of the relationship between conservation governance and conservation outcomes for local peoples.

<sup>iii</sup> In order to do research in \_\_\_\_\_, a government-approved research permit is required. For Undergraduate and Post-undergraduate applicants, the research permit allows for privileged access to research areas, including protected areas.

<sup>iv</sup> An estimate of roundtrip airfare from Detroit Metro Airport (DTW) to \_\_\_\_\_ International Airport (\_\_\_\_\_), based on competitive pricing.

<sup>v</sup> An estimate of transportation costs based upon a deflation of the recommended State Department daily rates for transportation in \_\_\_\_\_. Costs are deflated with the expectation that I will not require local transportation daily, and will be able to utilize contacts to obtain cheaper-than-stated pricing.

<sup>vi</sup> An estimate of lodging costs based upon a deflation of the recommended State Department daily rates for lodging in \_\_\_\_\_. Costs are deflated with the expectation that I will be able to utilize contacts to obtain significantly cheaper-than-stated pricing for lodging at certain sites (\_\_\_\_\_) as well as very cheap lodging options at other sites (\_\_\_\_\_), at \$25/night for meals and accommodation, at \_\_\_\_\_. Lodging at \_\_\_\_\_ which includes meals and accommodation, costs \$918/month.

<sup>vii</sup> An estimate of food costs based on recommended State Department daily rates for meals in \_\_\_\_\_. Costs are based on a 2,000 calorie/day diet.

<sup>viii</sup> A visa is required for all visitors to \_\_\_\_\_ from the United States. A single entry visa costs \$50, and is valid for three months. I will need to possess a visa for the duration of the Fellowship

<sup>ix</sup> An estimate of 12 months of coverage under an international health insurance plan with a \$0 deductible. Based on comparison across providers, the price of \$0 deductible travel health insurance averages about \$120/month.