Summer in Michigan Cultural Liaison
(Market Title: Program Assistant)

Job Description:
This job is for current University of Michigan undergraduates only. The Nam Center for Korean Studies seeks undergraduate students to participate as “Cultural Liaisons” in a study abroad program for students from Korea, sponsored by LS&A and offered jointly by the Nam Center and the English Language Institute (ELI). Cultural Liaisons will participate as peer mentors and guides for undergraduate students from Ajou University in Suwon, Korea enrolled in a month-long study abroad course in Ann Arbor. They will function as study assistants, supporting the formal in-class instruction at the ELI in after-class study halls and practice clinics, in-class projects, and act as guides and group leaders for outside-classroom cultural experiences around Ann Arbor and eastern Michigan. Each Liaison will be responsible for a group of three students from Korea, and will lead them in activities independently as well as part of the larger group. This program is scheduled from Monday July 15, 2019 to Saturday Aug 10, 2019.

Schedule:
Candidates should be available at all of the following days and times during the program period.
- Activities will take place five days a week: Mondays-Thursdays 4-6 pm, Fridays 8 am-5 pm (approximately)
- A 2 hour paid training meeting will be required before the start of the program date. This will be scheduled according to availability.
- Liaisons must attend the program orientation on Monday, July 15, 2019, which includes lunch, from 1-3 pm.
- There will be an opportunity for some Liaisons to help assist ELI instructors during class sessions weekdays before 4 (more information regarding this will be provided closer to the start date).

Application Process:
To apply to become a Cultural Liaison, fill out the online application by May 10, 2019. Be sure to include a cover letter describing your relevant skills, experience, and motivation, and explicitly stating your time availability during the summer as the first page of the PDF of your resume. Questions can be addressed to Evan Vowell, Nam Center Program Coordinator, at edv@umich.edu.

Educational Value:
Students in this position will learn about cross-cultural exchange and communication, second language teaching and learning, and event planning and execution. They will also have the opportunity to network with high-achieving undergraduate students from Korea.

Required Qualifications:
- Current enrollment as a U-M undergraduate.
- Experience in LSA undergraduate courses;
- Interest in cross-cultural exchange;
- Time availability (please see dates above) and punctuality
- Native speakers of English with excellent English written and oral communication skills.

Preference will be given to candidates who contribute to a diverse array of academic backgrounds, those with international experience, interest and/or knowledge of Korea, and to candidates with prior teaching or tutoring experience.

Number of openings: 10
Hours per week: 16.0-18.0
Start Date: Monday July 15, 2019
End Date: Saturday August 10, 2019
Time Frame: Summer term only
Pay Range: $14/hour