

1 **R W2016.06**

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3 **A Resolution to Officially Transfer Select LSA Student Government Records to the University of**  
4 **Michigan Bentley Historical Library**

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6 *A resolution for the consideration of the College of Literature, Science, and the Arts Student Government*

7  
8 24 February 2016

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10 Sponsors: Jason Colella & Nicholas Fadanelli

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12 **Whereas**, the mission of the College of Literature, Science, and the Arts Student Government (hereafter  
13 LSA SG) is to “actively seek the voices of LSA students and advocate their interests to improve academic  
14 and non-academic life”; and,

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16 **Whereas**, as a part of this mission, it is crucial that LSA SG maintains accurate records of its projects,  
17 progress, and initiatives; and,

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19 **Whereas**, the main form of record-keeping and storage in LSA SG is through paper End of Semester  
20 Reports, the LSA SG Digital Database, Scrapbooks, Financial Reports, and other record-keeping  
21 instruments; and,

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23 **Whereas**, Chapter 23 of the LSA SG Bylaws states, “The office shall contain all records and files of the  
24 Government, including financial records, minutes from Government meetings, copies of the Constitution  
25 and Bylaws, minutes from external committees (if provided to LSA SG), committee records, judicial  
26 records, and other important information”; and,

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28 **Whereas**, there is a limited amount of space in the LSA SG Office; and,

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30 **Whereas**, for older and/or less often utilized records, the LSA SG Office is not the most conducive  
31 environment for proper long term storage and preservation; and,

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33 **Whereas**, Chapter 23 of the LSA SG Bylaws also states that “Any LSA SG documents not stored in the  
34 office shall be preserved in the Bentley Library”; and,

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36 **Whereas**, the 23.01.03 of the Bylaws reads, “Official Document Transfer. The Government, by passing  
37 an “Authorization of Transfer” resolution by a majority vote may permanently transfer documents and  
38 files from the SG Office to the Bentley Historical Library for preservation”; and,

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40 **Whereas**, in order for LSA SG to be able to officially transfer any documents over to the University of  
41 Michigan Bentley Historical Library, LSA SG must grant the Executive Board permission to do such.

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43 **Be it therefore resolved**, LSA SG will continue to work to improve its record-keeping and the  
44 preservation of its records in order to promote transparency and to improve the institutional memory of  
45 LSA SG; and,

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47 **Be it further resolved**, LSA SG grants permission to the Executive Board to donate select LSA SG  
48 documents, including Budget Allocations Committee Records dating prior to 2009, a collection of posters  
49 and flyers documenting events LSA SG has held, and more to the University of Michigan Bentley  
50 Historical Library for long term storage and preservation; and

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- 1 **Be it finally resolved,** LSA SG grants permission to the Executive Board to allow the University of
- 2 Michigan Bentley Historical Library to have short term access to the LSA SG Digital Database for the
- 3 sake of copying and downloading the records currently stored therein.