

## LSA Student Government Fall 2020 Election Director Contract

This contract is entered into by and between the College of Literature, Science, and the Arts Student Government (“First Party”) and Riya Gupta (“Second Party”). The terms of this Agreement shall begin immediately upon signing by both parties and continue through its termination occurring upon the final certification of Fall 2020 LSA Student Government Election results. Any terms of this contract that have already been completed shall not need to be re-completed.

The specific terms of this contract are as follows:

Riya Gupta - the Election Director must:

1. Produce and publish Candidate Declaration Packets, or a similar virtual equivalent.
2. Schedule, preside at, and announce the Candidates Meeting at maximum 48 hours after the filing deadline.
3. Schedule, organize, and advertise for the Candidates Forum -- including ensuring the Michigan Daily is informed and reports on it.
4. Create pre-approved Facebook posts for candidates to post during the voting period encouraging individuals to vote in the elections.
5. Aid the External Relations Officer and External Relations and Communications Committee in advertising the election to the student body and encourage LSA students to vote in the election.
6. Contact the Central Student Government Communications Committee and disseminate voting information to share to their constituents.
7. Contact at least twenty (20) student organization leadership teams at least one week prior to the start of the voting period and disseminate information on how LSA students can vote and participate in the election, and note the groups contacted in your Election Director Report (see item #16)
8. Contact MESA, the Transfer Student Center, and the Office of Multicultural Initiatives (OAMI) to provide them with election and representative application details to advertise to their listservs.
9. Contact cultural student organization leadership teams and provide them with Elected Representative filing details.
10. Set up and be responsible for managing the online voting system -- including posting Elected Representative races and Ballot Questions in the same Election tab on vote.umich.edu.
11. Tabulate and certify with the LSA SG Counsel the Election results.
12. Review complaints and issue demerits for violations.
13. Formulate and distribute an orientation packet to the newly elected Representatives within 24 hours of announcing the certified Election results.
14. Defend themselves and LSA SG, with the aid of the LSA SG Counsel, if a violation decision with election is brought to the Central Student Judiciary (CSJ), except in the instance of a suit by LSA SG against the Election Director.
15. Remain a neutral party throughout the election.
16. Formulate, and submit to the LSA SG Executive Board for review, an Election Director report.
17. Fulfill all other obligations of the Election Director set out in the LSA SG Bylaws.

In consideration of the mutual promises set forth herein, the First Party agrees that they shall pay the Second Party a sum of \$150 for the completion of their tasks. Upon receipt of the Election Director Report, the First Party shall decide if a performance-based bonus shall be awarded to the Second Party. This bonus is not to exceed \$250.

\_\_\_\_\_

The Second Party agrees that they shall only be paid the base compensation if they properly complete items 1-17 as mentioned above.

This Contract may not be modified in any manner unless in writing and signed by both Parties. This document and any attachments hereto constitute the entire agreement between the Parties. This Contract shall be binding upon the Parties, their successors, heirs and assigns and shall be enforced under the laws of the State of Michigan, as well as the Constitution and Bylaws of the College of Literature, Science, and the Arts Student Government.

*Selena Bazzi*  
(Signature) (LSA SG President)

Selena Bazzi  
(Printed Name)

Date: October 7, 2020

*Josiah Walker*  
(Signature) (LSA SG Vice President)

Josiah Walker  
(Printed Name)

Date: 10/7, 2020

*Kathryn D. McCaughey*  
(Signature) (LSA SG Treasurer)

Kathryn McCaughey  
(Printed Name)

Date: October 8, 2020

*Riya Gupta*  
(Signature) (Second Party)

Riya Gupta  
(Printed Name)

Date: October 8, 2020