**Sample Evaluation Form[[1]](#footnote-1)**

**Nominated Department: Rater:**

Circle your responses to each of the items, and then add comments below the table. For all items, please reserve a score of “5” for truly extraordinary nominees.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Outstanding even among the very best units | Outstanding even among good units | Standard for a good unit | Standard for an average unit | Not justified to receive award on this basis |
| 1. Quality of unit’s overall curriculum | 5 | 4 | 3 | 2 | 1 |
| 2. Availability and quality of advising (and mentoring) for undergraduates in the unit | 5 | 4 | 3 | 2 | 1 |
| 3. Student experience in unit (especially according to student accounts) | 5 | 4 | 3 | 2 | 1 |
| 4. Alignment with College and broader priorities | 5 | 4 | 3 | 2 | 1 |
| 5. Achievements and innovations of unit in teaching | 5 | 4 | 3 | 2 | 1 |

**Total Numerical Score:**

**Any noteworthy observations, positive or negative?**

1. For use by the Selection Committee. [↑](#footnote-ref-1)