**Budget Categories for Organize an Event/Conference**

The budget justification is a narrative that should fully explain the proposed budget, relationship of costs to the proposed activity, and the basis for cost estimates.  For UMOR should also include:

1. Why UMOR support is sought (e.g., external support is unavailable, insufficient, delayed, interrupted, impractical, etc.)
2. If the conference is expected to stimulate collaborative activities, explain the nature and status of plans for other support at the conclusion of this award

**Copying:**

**Equipment Rental:**

**Honoraria:**

**Other:**

**Publicity Costs:**

**Speaker Costs:**

**Temporary Hourly:**

**Venue Costs:**