

# THE 2021 UNIVERSITY OF MICHIGAN SUMMER LANGUAGE PROGRAM

Spring half-term: May 4-June 25, 2021; Summer half-term: June 30-August 20, 2021

## Application for non U-M students in Romance Languages & Literatures:

All non-UM students must complete the application process to be considered for admission to the Summer Language Program. Please read all application materials carefully.

**All application materials must be received by:**

**April 20, 2021 for Spring 2021**  
**June 16, 2021 for Summer 2021**

All application materials should be emailed to: [rll.mailbox@umich.edu](mailto:rll.mailbox@umich.edu)

Please direct all questions to:

Phone: (734) 764-5344

Email: [rll.mailbox@umich.edu](mailto:rll.mailbox@umich.edu)

## APPLICATION AND REGISTRATION PROCEDURES

Summer Language Institute courses are offered for a program fee or for tuition. Applicants must answer question 16, indicating which option they prefer. Students requesting the program fee option will not receive transferable credit from the U-M since they will not be registered students. Instead, they will receive a Certificate of Attendance upon the successful completion of the course. Undergraduate students considering the program fee option are encouraged to discuss this decision with their academic advisor prior to applying.

### **TO APPLY, PLEASE SUBMIT THE FOLLOWING:**

- A completed application form.
- Statement of Purpose (not to exceed one typewritten page).
- An official university, college, or high school transcript.
- Verification of Student Status Form.
- One letter of recommendation from a college or university professor or high school teacher or principal.
- One language report from a language instructor, if you have completed previous coursework in the selected language.

### ***ALL Students***

- A placement exam is required of all students with prior knowledge of the selected language. Exam information will be included in the letter of admission.
- For placement exam results, contact the Department of Romance Languages & Literatures.
- SLI applicants will be notified of their admission status after the open enrollment period ends on April 23, 2020.

The program fee option is available for all of the Romance language courses *as room permits*. Spanish and French language courses, particularly the 8 credit intensive courses, may not always have room for program fee students.

### ***Students admitted for academic credit and paying full tuition:***

- Non-UM students taking a course for credit will register on the first day of class.
- Upon registration, the UM Student Accounts Office will generate a tuition bill and notify you by email of how to access your student account statement. Tuition rates can be found at <https://ro.umich.edu/tuition-residency/tuition-fees>

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*Students admitted for the Program Fee (not-for-credit) Option:*

- Because campus is closed due to the coronavirus, we cannot accept checks. For this year only after acceptance, you will be asked to pay by credit card. This is the only form of payment we can accept under the current circumstances. Details about how to make your credit card payment will be included in your acceptance communication.
- Program Fees are not paid through Student Accounts or UM-Sponsors.
- Please note it is the responsibility of the student to ensure that payment is made.
- If a third party will be covering the cost of the program fee it is the responsibility of the student to ensure that payments are made in a timely manner.
- All other questions should be directed to the language department.

JoAnn Peraino  
Coordinator, LSA Summer Language Program  
jperaino@umich.edu

# THE 2021 UNIVERSITY OF MICHIGAN SUMMER LANGUAGE PROGRAM

## Application for non- U-M (non-degree program) students in Romance Languages & Literatures

### PART I: To be completed by applicant. Please write legibly.

1. Name \_\_\_\_\_ 2. UM I.D. # (if known) \_\_\_\_\_  
(Last) (First) (Middle)

3. Session for which you are applying: Spring (5/4-6/25) \_\_\_\_\_ Summer (6/30-8/20) \_\_\_\_\_

Course Name: \_\_\_\_\_ Course Number: \_\_\_\_\_  
Course Name: \_\_\_\_\_ Course Number: \_\_\_\_\_

4. Sex F \_\_\_\_\_ M \_\_\_\_\_ 5. Birth Date \_\_\_\_\_ 6. Citizenship \_\_\_\_\_ (if not US citizen, answer 6a and b.)

6a (Visa Type) \_\_\_\_\_

6b. What is your native language? \_\_\_\_\_ If your native language is not English, it will be necessary for you to take either the MELAB (Michigan English Language Assessment Battery), the TOEFL (Test of English as a Foreign Language), or the International English Language Testing System test (IELTS; www.ielts.org). Indicate which you plan to take or have taken:

( ) TOEFL on (give date) \_\_\_\_\_ If known, list total score: \_\_\_\_\_

( ) MELAB on (give date) \_\_\_\_\_ If known, list total score: \_\_\_\_\_

( ) IELTS on (give date) \_\_\_\_\_ If known, list total score: \_\_\_\_\_

7. Race/Ethnicity (Optional) This information is being collected for purposes of state and federal reporting requirements, as well as for statistical purposes. It is not used in the admissions process and will have no bearing on your admissions status.

(a) Please mark the one race or ethnicity which you think applies to you best: \_\_\_\_\_ African American/Black \_\_\_\_\_ Asian or Pacific Islander  
\_\_\_\_\_ American Indian or Alaskan Native \_\_\_\_\_ Hispanic/Latino \_\_\_\_\_ White \_\_\_\_\_ Race Not Included Above, please specify \_\_\_\_\_

(b) Are you multi-racial or multi-ethnic (parents are of two or more of the above groups)? If yes, please specify \_\_\_\_\_

8. Permanent Address (required) \_\_\_\_\_ Phone \_\_\_\_\_  
No. Street City State Zip

9. Current Mailing Address (required) \_\_\_\_\_ (Good until \_\_\_\_\_)  
No. Street City State Zip

E-mail Address (required) \_\_\_\_\_

### 10. Residency

**State and/or country of residence:** \_\_\_\_\_

I consider myself a resident of the State of Michigan:  Yes  No

If yes, please complete the following:

**Dates of residency in Michigan:** from: \_\_\_\_\_ to: \_\_\_\_\_

**Michigan county of residency:** \_\_\_\_\_

#### Please check all that apply:

- I currently live outside the state of Michigan for any reason.
- I have attended college outside the state of Michigan.
- I have been employed or have lived outside the state of Michigan in the last three years.
- I am not a U.S. citizen or Permanent Resident Alien. (If I am a Permanent Resident Alien, I have a Permanent Resident Alien card).
- My spouse, partner, or parent is in Michigan as a nonresident student, medical resident, fellow, or for military assignment or other temporary employment.
- I am younger than 25 years of age, and one or both of my parents lives outside the State of Michigan.
- I am younger than 25 years of age and have graduated from a high school outside the State of Michigan.
- I have attended or graduated from high school outside the State of Michigan, and I have been involved in educational pursuits for the majority of time since high school graduation.
- I previously attended any U-M campus as a non-resident.

Even if Michigan is your home, you may not be a resident for tuition purposes.

If you checked any of the above statements, you must file an **Application for Resident Classification** and be approved in order to qualify for in-state tuition rates.

There may also be other circumstances under which you would be required to file. For residency applications and assistance, call the Residency Office at 734.764.1400. The filing deadline for residency applications for Spring, Spring/Summer, and Summer terms is **July 31**. For residency guidelines, see [www.umich.edu/~regoff/resreg.html](http://www.umich.edu/~regoff/resreg.html).

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11. Have you previously applied for admission to U-M?  Yes  No

*If you previously applied please answer the following questions.*

Have you been expelled, suspended, or placed on probation for reason of academic dishonesty since your original application to the University of Michigan?  Yes  No

Have you been convicted of a criminal offense since your original application to the University of Michigan or are such charges pending against you at this time?  Yes  No

If you answered yes to either of these questions, you must submit a statement of explanation on a separate sheet of paper.

12. Have you previously attended classes at U-M?  Yes  No Did you graduate?  Yes  No

If yes, in what school/college were you enrolled? \_\_\_\_\_

13. What college or high school are you presently attending? \_\_\_\_\_

Name

City

State

14. If not now in college, indicate last college attended: \_\_\_\_\_ Terms attended: from \_\_\_\_\_ to \_\_\_\_\_

Did you graduate?  Yes  No

15. Last high school attended: \_\_\_\_\_ Date of graduation: \_\_\_\_\_

16. Check one:

a.  I wish to take this course for credit (If a. you will be required to register on the first day of class.) **OR**

b.  I wish to take this course as a non-credit Program Fee student. (You will receive a Certificate of Attendance rather than a transcript after the successful completion of the course.)

First time applicants please answer the questions below.

17. Have you ever been found responsible for a disciplinary violation at any educational institution you have attended from the 9th grade (or the international equivalent) forward, whether related to academic misconduct or behavioral misconduct that resulted in a disciplinary action? These actions could include, but are not limited to: probation, suspension, removal, dismissal, or expulsion from the institution.  Yes  No

18. Have you ever been adjudicated guilty or convicted of a misdemeanor or felony?  Yes  No

(Note that you are not required to answer "yes" to this question, or provide an explanation, if the criminal adjudication or conviction has been expunged, sealed, annulled, pardoned, destroyed, erased, impounded, or otherwise required by law or ordered by a court to be kept confidential.)

19. Is any felony charge, or allegation of academic or disciplinary misconduct at any secondary school, college or university, currently pending against you?  Yes  No

Please know that any prior or pending disciplinary and/or criminal history does not automatically disqualify you for admission. Note: You have an ongoing responsibility to inform the Office of Undergraduate Admissions immediately of any changes to your disciplinary and/or criminal history until you start classes. Failure to report prior or pending disciplinary and/or criminal history may result in the withdrawal of your application or revocation of your admission. If you answered "yes" to any of these questions, please attach a separate sheet of paper that gives the approximate date of each incident, explains the circumstances, and reflects on what you learned from the experience.

If you answer yes to questions 17-19, please submit a statement of explanation on a separate sheet of paper.

*I certify that the above statements are true. I agree to abide by the regulations of the University of Michigan while I am enrolled. I authorize the release of any records from my home institution that the guest institution may require.*

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

**THE 2021 UNIVERSITY OF MICHIGAN SUMMER LANGUAGE PROGRAM**  
**Verification of Student Status Form**

**Name of Applicant:** \_\_\_\_\_

**DIRECTIONS:** If you are a currently enrolled student, fill out Part I and bring it to your school's Registrar (or the office that processes guest applications) where Part II (for college students) or Part III (for graduating high school students) will be completed and signed. Send the completed application to:

All application materials should be emailed to: [rll.mailbox@umich.edu](mailto:rll.mailbox@umich.edu)

Please direct all questions to:

Phone: (734) 764-5344

Email: [rll.mailbox@umich.edu](mailto:rll.mailbox@umich.edu)

**PART II. For students currently attending college. (To be completed by college officials. No applications will be accepted without the college seal.)**

1. Institution currently or last enrolled (home institution): \_\_\_\_\_
2. Enrollment status: ( ) Currently enrolled ( ) Formerly enrolled. Last term of registration: \_\_\_\_\_
3. Degree Status: \_\_\_\_\_ Semester/Quarter          Number of completed hours towards degree: \_\_\_\_\_
4. Standing: ( ) In Good Standing ( ) "C" Average or Better/Current GPA \_\_\_\_\_  
( ) Eligible to Return ( ) Not Eligible to Return
5. I certify that the statements regarding the student identified above are true.

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Signature	Title	Institution	Date
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**PART III. For students graduating from high school (To be completed by high school officials) Graduating high school students must submit an official transcript with their application.**

Date of Graduation: \_\_\_\_\_ ( ) 3.0 GPA or Better in college prep classes ( ) Below a 3.0 GPA in college prep classes

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Signature	Title	Institution	
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City	State	Seal	Date
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**A NON-DEGREE (NON-UM) STUDENT:**

1. is subject to all the admission and registration regulations of the University of Michigan.
2. does not have permission to register as a degree candidate at the University of Michigan.
3. **is responsible to determine that the Home Institution will accept credit earned as a registered non-degree student (one who paid tuition).**
4. must understand that falsification of any part of this application may result in cancellation of admission and/or registration.
5. must arrange to have a transcript of any credit earned as a non-degree student sent from the University of Michigan to the Home Institution.

For office use only:

ACTION:

DEPT. APPROVAL:

# THE 2021 UNIVERSITY OF MICHIGAN SUMMER LANGUAGE PROGRAM

## Language Report

To be provided only if you have completed coursework in the selected language outside of

UM. This form must to be sent by the recommender to:

All application materials should be emailed to: [rll.mailbox@umich.edu](mailto:rll.mailbox@umich.edu)

Please direct all questions to:

Phone: (734)764-5344

Email: [rll.mailbox@umich.edu](mailto:rll.mailbox@umich.edu)

**All application materials must be received by:**

**April 20, 2020 for Spring 2021**

**June 16, 2020 for Summer 2021**

Name of Applicant: \_\_\_\_\_

Name of Language Teacher: \_\_\_\_\_

Applicant: sign here to waive your right of access to the information below.

Position/Title: \_\_\_\_\_

Dept./Institution: \_\_\_\_\_

Title of Course(s) Applicant Plans to take: \_\_\_\_\_

<i>Language courses you taught to applicant:</i>			
Course title			
Specific language or dialect taught			
Number of weeks in course			
Number of contact hours per week			
Textbook or teaching materials			

<i>Applicant's Language Abilities (compared to other students of the same level)</i>		1	2	3	4	5
<i>Check the appropriate box in each category: "1" is the lowest level; "5" is the highest.</i>						
<b>Speaking and Listening</b>	Aural Comprehension					
	Fluency of Self-expression					
	Vocabulary Control					
	Pronunciation					
<b>Reading</b>	Grasp of Grammar					
	Knowledge of Vocabulary					
	Reading Speed					
<b>Writing</b>	Vocabulary Control					
	Control of Sentence Structure					

**Please feel free to supplement your comments or provide other pertinent information on the back of this sheet.**

If this evaluation is not based on courses you taught to the applicant, please indicate how your evaluation was determined (e.g., "by means of a test," "through daily contact," etc.).

Language teacher's signature \_\_\_\_\_

Date \_\_\_\_\_

**THE 2021 UNIVERSITY OF MICHIGAN SUMMER LANGUAGE INSTITUTE**  
**Letter of Recommendation**

This form must be sent by the recommender to:

All application materials should be emailed to: [rl1.mailbox@umich.edu](mailto:rl1.mailbox@umich.edu)

Please direct all questions to:

Phone: (734) 764-5344

Email: [rl1.mailbox@umich.edu](mailto:rl1.mailbox@umich.edu)

**All application materials must be received by:**

**April 21, 2020 for Spring 2020**

**June 17, 2020 for Summer 2020**

Name of Applicant:

Name of Recommender:

\_\_\_\_\_

\_\_\_\_\_

Applicant: sign here to waive your right of access to the information below.

Position/Title: \_\_\_\_\_

Dept./Institution: \_\_\_\_\_

Title of course(s) applicant plans to take:

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Evaluation background: If this evaluation is not based primarily on courses you taught to the applicant, please indicate how your evaluation was determined (e.g., "by means of a test," "through daily contact," etc.). If necessary, please use the back of this form to supplement your comments or for any additional information.

*Recommendation:*

\_\_\_\_\_  
Recommender's signature

\_\_\_\_\_  
Date

**THE 2021 UNIVERSITY OF MICHIGAN SUMMER LANGUAGE PROGRAM**  
**Statement of Purpose**

**Please print legibly.**

First name: \_\_\_\_\_ Last name: \_\_\_\_\_ Date: \_\_\_\_\_

Applying for course \_\_\_\_\_

Please type your statement of purpose below, addressing your reasons for applying to the program. Be sure to submit this statement with your application materials for summer language study.