REQUEST FOR LATE DROP OF MINI COURSE ONLY

DEADLINE: DAY BEFORE COURSE FINAL

Mini Courses are courses that are 9 weeks or less.

TERM ________________________

■ DO NOT fill out this form if you are a in RC or a Graduate Student or enrolled in another College, even if the class you want to drop is in LSA. Please contact the advising center of your program.

■ DO NOT fill out this form to drop the only class you are registered for. Please ask your academic advisor about a Term Withdrawal.

Printed Name ___________________________________________ ID# ______________________

Uniqname (e-mail) _________________________________________ Phone ____________________

Course you wish to drop ________________________________ Subject ____________________

Class # / Section # / Catalog #
(e.g. 12345) (e.g. 003)

WHAT SHOULD I CONSIDER WHEN DROPPING A COURSE?

■ The course will appear on your transcript with a “W” (W=withdrawal) in the grade column even if you never attended the course. The “W” does not have an effect on your GPA.

■ Dropping a course may affect your current financial aid or impact on your future financial aid eligibility. You may want to contact the Financial Aid Office (763-6600).

■ Your tuition charges are not affected by a late drop.

■ You should discuss your standing in the course with your instructor before dropping.

■ International students who wish to drop below 12 credits in a full term and 6 credits in a half term must contact the International Center concerning the impact on your I-20 Visa status.

■ Athletes who wish to drop below 12 credits in a full term and 6 credits in a half term should contact the Athletic Department concerning the impact on eligibility.

NOTE: When you late drop a course, it appears on your transcript with a W” (for “withdrawal”) in the grade column. The “W” has no effect on your GPA. Your tuition charges are also not affected by a late drop.

~ Return completed form to the LSA Honors Program, 1330 Mason Hall (419 S. State St.)

(continued)
Reason you are dropping this course:

What will be your schedule after dropping this course?

<table>
<thead>
<tr>
<th>Course (e.g. English 125)</th>
<th>Credits</th>
</tr>
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<tbody>
<tr>
<td>_________________________</td>
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Total Credit Hours: _______

Student's Last Date of Participation _____________

What is the date of the final exam/paper for this course? _________________________________

Instructor's Name _______________________________

Signature ______________________________________

Date________________________ Email _______________

I understand the effect that dropping this course may have on my program of studies.

Student's Signature

Date _______________

Date Received

Approved Stamp

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<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST</th>
<th>MIDDLE</th>
<th>UM ID NUMBER</th>
<th>TERM AND YEAR</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCHOOL OR COLLEGE</td>
<td>FIELD OF STUDY (PLAN)</td>
<td>UNDERGRADUATE ☐</td>
<td>GRADUATE / PROFESSIONAL ☐</td>
<td></td>
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</table>

REGISTER/ADD

<table>
<thead>
<tr>
<th>CLASS #</th>
<th>SUBJECT ABBR</th>
<th>COURSE NUMBER</th>
<th>CREDIT HRS.</th>
<th>SECTION</th>
<th>MODIFIER</th>
</tr>
</thead>
</table>

DROP

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<tr>
<th>CLASS #</th>
<th>SUBJECT ABBR</th>
<th>COURSE NUMBER</th>
<th>CREDIT HRS.</th>
<th>SECTION</th>
<th>SECTION</th>
</tr>
</thead>
</table>

LAST DATE OF PARTICIPATION: _____________

LAST DATE OF PARTICIPATION: _____________

IF YOU ARE CHANGING ONLY CREDIT HOURS OR MODIFIERS (P/F, VISIT) ENTER CHANGE BELOW:

CLASS # | SUBJECT | COURSE # | NEW HRS | MODIFIER |
|---------|---------|----------|---------|----------|

APPROVED BY / DATE ____________________

PHOTO IDENTIFICATION REQUIRED FOR PROCESSING

LAST DATE OF PARTICIPATION TO BE COMPLETED BY INSTRUCTOR