Funding Request Application Form

The Eisenberg Institute for Historical Studies supports funding requests for conferences, symposia, workshops, visiting speakers, teaching-related activities, and other programs that enrich the community of historians at the University of Michigan. The institute invites two types of proposals:

**Eisenberg Forum:** Substantial conference/symposium/workshop concerning historical scholarship, typically a one- or two-day event. The institute’s Steering Committee will issue a call for Eisenberg Forum proposals in January for projects that will take place within the next academic year. Eisenberg Forums may be proposed by History Department faculty and graduate students. The EIHS Steering Committee will select up to two proposals for each academic year and award a $2,000 seed grant. Each such event should be subtitled “An Eisenberg Forum.”

**Standard Request:** Small-scale requests to support occasional guest speakers, workshops, or other events. Evaluated by the institute’s Steering Committee on a rolling basis. Apply at least six weeks in advance of the planned event(s). Proposals may be submitted by faculty, lecturers, graduate students, and staff in University of Michigan units, divisions, and departments. Awards are typically $250. Related publicity should acknowledge the Institute as a sponsor.

**General Criteria:** The institute will only support requests that include faculty, lecturers, and/or graduate students in the Department of History or provide a demonstrable benefit to members of the Department of History. Eligible programs must be public events advertised widely and open to the university community and particularly History Department faculty and students. The Institute does not support events that conflict with its Thursday and Friday programs. Typically, applicants are requested to seek matching funds from other units on campus, including their home unit and through the eGIF system.

**Directions:** Complete the form below, attaching additional pages if necessary. Please include CVs for visiting speakers. Submit the package via email to eisenberginstitute@umich.edu. Institute staff will confirm receipt of proposals. Applications submitted in June, July, and August are processed according to the availability of the Steering Committee. Institute staff will notify applicants of results in a timely manner.

**Date of application:**

**Type of proposal:**

___ Standard Request (~$250)
___ Eisenberg Forum ($2000)

**Name of event:**

**Proposed date of event:**

**Name of individual(s) applying for funds and their unit(s):**

**Category (check one):**

___ Conference
___ Symposium/workshop
___ Visiting speaker (include short bio or curriculum vitae)
___ Teaching-related activity
___ Other (explain: ______________________________)

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www.lsa.umich.edu/eihs
Brief description of event or project and proposed audience:

Budget: Itemize major expenses and other funding sources (including status of funding requests); attach table if necessary:

Amount requested from the Eisenberg Institute: