

**DEPARTMENT OF ECOLOGY AND EVOLUTIONARY BIOLOGY
ANNUAL FACULTY REPORT - SUMMARY OF ACCOMPLISHMENTS**

XX Academic Year

NAME:		RANK:	
FRACTION OF APPT. IN DEPT.		TODAY'S DATE	

A. Teaching

A1. Courses taught this year and the past 2 academic years (20xx - xx, 20xx - xx, and 20xx - xx), including directed study and research courses. For regular courses, include enrollment and student evaluation scores (Q1, Q2, Q3, and Q4). If you don't have E&E scores, we can obtain them for you. Complete lists of enrollments can be obtained from Wolverine Access at:

http://wolverineaccess.umich.edu/reporting_secondary.jsp

(Wolverine Access > University Business > Reporting > HEODS > Curriculum Management)

Indicate additional instructor(s) in jointly taught courses.

Course #	Course Name	Term	Enrollment	(Q1) Course Rating	(Q2) Instructor Rating	(Q3) Course learning	(Q4) Take Course	New course? (Y/N)	% Responsibility	Co-Instructor (if not 100%)
		Wxx								
		Fxx								
		Wxx								
		Fxx								
		Wxx								
		Fxx								

(To insert more lines, place the cursor outside the last cell of the line above insertion point and press 'ENTER')

Directed Study and Research Courses			
Course #	Course Name	Term	Student Names

If any Q2 score is below 3.0, please comment here:

A2. Summer conference courses, short courses, or other teaching activities.

Course Name	Venue	Enrollment
Other:		

A3. List the names and status of your current Ph.D. and Masters students, along with those completing their degree in the last three years (20xx, 20xx, 20xx, and 20xx to date).

Student Name	Indicate either: “Graduated (date)” or “Cand. (exp. grad. date)” or “Precand. (exp. grad. date)”	Co-Advisor’s Name (if applicable)	Student’s Position and Location (if graduated)

(To insert more lines, place the cursor outside the last cell of the line above insertion point and press ‘ENTER’)

A4. List participating Ph.D. committee (post-candidacy) membership (list names of students). Do not include chairships listed in item A3.

Student Name	Relevant Information

(To insert more lines, place the cursor outside the last cell of the line above insertion point and press ‘ENTER’)

A5. Undergraduate or graduate projects involving students that are not listed in A1 or A3, including REU projects or graduate laboratory rotations (note if for Frontiers Masters).

A6. List all teaching honors and awards received in the last 3 years.

A7. Provide additional information concerning your significant contributions to teaching that may not be apparent from the previous questions. This may include new course development, a major revision of an existing course, incorporating new instructional technology, having your course satisfy the upper-level writing requirement, laboratories supervised, etc.

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A8. Describe what you think your most significant teaching contributions were this year.

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B. Research

For all categories below, include publications, presentations, etc. from calendar years 20xx, 20xx, 20xx, and 20xx-to-date. For publications, include those “in press,” but not those “in review” or “in preparation.” Place an asterisk next to any publications that are NOT included in ISI (i.e., are not included in citation statistics). Include a *complete* reference.

Indicate **your name in bold**, *graduate student co-authors in italics*, and undergraduate co-authors by underlining.

B1. Publications in refereed journals:

B2. Books and book chapters:

B3. Edited works:

B4. Other publications (Abstracts, Reports, etc.):

B5. Publications from students or postdoctoral fellows working in your lab on which you were not a co-author:

B6. Number of citations during the last five years of articles published in the last five years. (Instructions for doing this quickly and efficiently will be sent by email.)

B7. Seminars and symposium presentations. Use an asterisk to denote major invited addresses.

B8. Contributed papers at conferences.

B9. Grants. You will be sent a table of the past 3 years to cut and paste in the space below. *Be sure to verify and send corrections.* Add any intramural grants from the University of Michigan that are not included. If a grant shown as pending has been rejected, then make that notation. The table will include the following information in this format:

Title of Project	Role Request Status	Sponsor Start date	Months requested End date	Request \$ Project #	Award Type Total Amt
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****CUT and PASTE PROPOSALS / AWARDS TABLE HERE****

B10. Recognitions, Honors, and Awards. List all honors and awards (and other indications of recognition for your scholarship) received during the past three academic years to date, including fellowships such as Guggenheim, Fulbright, MacArthur, etc.).

C. Public Outreach

C1. List any outreach activities, interviews / articles in public media about your research or teaching activities for the past three academic years.

D. Service

****Include formally-assigned and informal activities.**

D1. Internal

Dept, College, or University	Service Assignment	Role	Estimate Time Contributed (per week/month)

(To insert more lines, place the cursor outside the last cell of the line above insertion point and press 'ENTER')

D2. Professional (membership on editorial boards, reviewer of manuscripts & grants, officer in national organizations, site visits, member of major review panel, service in community, editor of scholarly journals, conferences organized, etc.)

Organization	Service Assignment	Role

D3. Student outreach activities (pre-college student training and recruiting, minority and student recruiting).

D4. Please list the names of any junior faculty to whom you were assigned to be a mentor

Faculty Name	Department (if not EEB)	University (if not UM)

D5. List the names of any junior faculty for whom you read draft versions of manuscripts and/or grant proposals.

D6. Describe what you think your most significant contributions to service were this year.

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D7. On which committees would you like to serve (given that some service is expected!)?

E. Other Issues

List below any other issues affecting your performance that you would like to bring to the attention of the Promotion and Merit Committee and the Chair.