

Annual Committee Meeting Report for Traditional MS Students

This report should be completed by the thesis committee within 7 days after the committee meeting and given to the Graduate Coordinator. This report will also be read and signed by the student. It will then remain in the student's file.

STUDENT NAME: _____ (printed)

The student met with his/her thesis committee on _____ (month/ day/ year)

Evaluation of past progress towards completing his/her thesis:

Recommendations regarding future plans for completing his/her thesis:

	name printed	name signed
Signed: Thesis advisor/co-advisors	_____	_____
	_____	_____
	_____	_____
Committee Members present at meeting	_____	_____
	_____	_____
	_____	_____
	_____	_____

I have read and: I agree with this progress report.
 I do not agree with this progress report.
 (please check one)

Student signature: _____ Date _____

Traditional MS students are highly encouraged to hold an initial meeting with their thesis committee in April of their first year of the program. A second meeting should take place at some point during the first three months of the winter semester of their second year of the program (preferably in January but no later than March 31st). The final committee meeting will take place at the thesis defense; the Traditional MS Program Graduation Form will be used at this meeting.