1. In this document, “religious holiday” means a date on the Provost's calendar of religious holidays.

2. In this document, “teacher” means the person with ultimate pedagogical responsibility for the class. Normally, the teacher is a faculty member.

3. The department recommends strongly that no in-class examination and no in-class quiz be assigned on a religious holiday.

4. If an in-class examination or in-class quiz occurs on a religious holiday, any student is entitled to be excused without penalty from performing that assignment on that date. Students wishing to be excused without penalty from performing an assignment on a religious holiday shall notify the teacher, no more than one week after the due-date is announced.

5. The department recommends strongly that no papers and no problem sets be made due on religious holidays.

6. If a paper or problem set is due on a religious holiday, the teacher shall ensure that the relevant instruction has been delivered enough before the due date to permit students to complete the assignment in advance of the due date.

7. To students who are excused from performing assignments on religious holidays, the teacher may offer an alternative assignment. The alternative assignment need not replicate in format the assignment it replaces. The teacher may choose instead to scale up the weights attached to other graded assignments.