

Camp Davis

Rocky Mountain Field Station

RULES, REGULATIONS, AND SAFETY
PROCEDURES

University of Michigan

Dept. of Earth & Environmental Science

INTRODUCTION

The principal objective of the Camp Davis Rocky Mountain Field Station program is to provide students the opportunity of study geology, ecology, and the humanities in a natural setting and to teach them to make accurate observations and interpretations based largely on field relationships. The following rules and regulations are designed to maximize the learning environment and maintain the highest safety standards possible for students and staff. Our field trip and Camp Davis rules and guidelines have evolved over many years and there are sound reasons, based on our experiences, for all of them. Please try to remember this if a rule seems to you to be arbitrary, unreasonable or inconvenient. Instructors will be happy to explain the reasoning behind any of the rules should you have questions. We will also be happy to re-consider any rule (for the following year), as we have no wish to unnecessarily limit personal freedom and /or enjoyment of Camp Davis itself and the field excursions you will experience. Students who violate rules can be dismissed from field trips or the Camp Davis program and may face further disciplinary action from at the University of Michigan or local law enforcement agencies. We expect the highest level of respect for all individuals, property and the preservation of Camp Davis. Camp Davis activities are governed by the University of Michigan's Statement of Students Rights and Responsibilities. The following rules are in place for the well being of all.

All rules and regulations apply to both students and staff.

ACCIDENT PREVENTION

The most effective way to prevent accidents is to adequately identify risks and work together as a group to minimize those risks. Camp Davis aims to promote a culture of risk awareness, risk assessment, and risk management among students and staff and involve students in risk assessment whenever possible. Prior to and during each activity risks should be discussed as a group and efforts should be taken to minimize risks. When present, instructors will initiate discussions, but students should be active participants in risk assessment both when instructors are present and when they are not present. Be aware of hazards specific to each environment you are in and identify the most hazardous aspects of each class activity and free time activity in which you participate. As one simple example, when you pull off the road at an outcrop, before exiting the vehicle remind all participants of traffic patterns and falling rock hazards. Exit vehicles on the side away from traffic, be sure oncoming traffic can easily see your vehicle, stay out of areas where rocks could fall, and wear a hard hat if you need to enter these areas.

Procedures in the event of an emergency

If you are involved in an emergency of any kind, you are to:

1. Stop what you are doing.
2. Check / clear the situation
3. Call for help using 911 if a phone is available. Follow operator instructions.
4. Begin a chain of communication that moves both ways from students to instructors. During an emergency, and provided it is safe, you should remain in the same geographic location allowing information to pass efficiently along this chain.
5. If you are qualified or have been trained by an accredited organization apply appropriate medical treatment. At the very least, keep injured individuals comfortable, warm and conscious.

CAMP DAVIS RULES & REGULATIONS

Alcohol and Drugs

The abuse of alcohol and other drugs can severely interfere with our educational mission and poses a serious threat to the health and well being of members of the camp community. Specific policies are as follows:

1. Illegal drug use is prohibited, including the use of marijuana. The University of Michigan, as a recipient of federal funding, follows federal laws with regards to marijuana use and possession, and neither is legal at this time. The State of Wyoming currently has no laws permitting either medical or recreational marijuana usage. Thus, marijuana, and all other illegal drugs, are prohibited on the Camp Davis campus, in University minivans, and anywhere within the State of Wyoming. Transporting illicit substances in University vehicles across state lines is prohibited and considered a federal trafficking offense, punishable with mandatory minimum sentences. The purchase, possession, or use of marijuana or other illicit drugs is prohibited for all students, employees and guests at Camp Davis, and for any students or employees traveling outside of the State of Wyoming while participating in educational activities associated with courses run from Camp Davis. This includes both medical and recreational marijuana use. Students caught breaking this rule will be subject to immediate dismissal from the program, and referral to both the Dean of Students Office and local law enforcement agencies..
2. Hard liquor, beer kegs and alcoholic punches are not allowed in camp or on field trips.
3. Any van leaving camp must have a designated driver who has agreed to consume no alcohol during the entire time of vehicle use.
4. Binge drinking, risky drinking and drinking games are strictly forbidden.
5. Drinking alcohol in vans and driving after drinking any amount of alcohol is prohibited.
6. Drinking on the drive between Ann Arbor and Camp Davis is prohibited.

The consequence for violation of the above rules will be immediate dismissal of staff or students from Camp Davis and dismissal of students from their enrolled course. Such dismissal may occur in relation to any violations that occur from the time course vans depart Ann Arbor until they return to Ann Arbor following the course.

7. Wyoming State Law must be obeyed; drinking by individuals under the age of 21 is prohibited.
8. No one in camp is allowed to be legally intoxicated. In Wyoming this is a blood alcohol content of 0.08. For a 160-lb male this is equivalent to the consumption of three beers; for a 120 lb female this is two beers. *Enforcement of this rule will be predicated on behaviors that would require a bartender to stop serving you, such as slurred speech, glassy eyes, and the loss of fine motor control.*
9. Moderation, total respect for others and common sense is expected of those who drink alcohol.
10. Alcohol is prohibited in all passenger and cargo vans unless unopened and stored so as to be out of reach to any passengers in the vehicle..
11. Alcohol is prohibited in public buildings (i.e., Classrooms, Mess Hall, Johnston Hall, etc.) or in the common areas in and around these buildings, including in front of the manager's office and the public spaces adjacent to the Dorr classroom. Alcohol is permitted, subject to the policies stated above, in residential areas of Camp. Alcohol is also permitted at the Camp fire ring prior to the extinguishment of the fire at midnight.

The consequence for violation of the above rules by staff or students will be a formal reprimand of violation of Camp policy and disciplinary probation. A second violation will result in dismissal from the Camp Davis program and the student's enrolled course.

12. No one employed at Camp Davis (faculty, GSIs, or staff) can be involved in purchasing or storing alcohol for students, or in consuming alcohol with students. (Here "staff" are defined as anyone employed for compensation at Camp Davis and "students" are those individuals actively enrolled in an ongoing course).

The consequence for violation of the above rule will be immediate dismissal of staff members.

GSI, Faculty and Instructor Violations of Camp Alcohol Policies

GSIs who violate any of the Camp alcohol policies will be barred from future teaching at Camp Davis. Additional disciplinary action will be determined by the Camp Director, and may include immediate dismissal from Camp Davis.

Consequences for violation of any of the Camp alcohol policies by faculty or instructors will be determined by the Department Chair, in consultation with the Camp Director, and will include a formal letter of violation of Camp policy to the LSA Dean.

Camp Residential Life Policies

Belligerence & Intimidation

Belligerent- intimidating- or harassment-type of activity will not be tolerated. Any violation of this policy should be reported immediately to a member of the faculty, a GSI or the Facility Manager. Camp Davis faculty, staff and students are bound by all the rules and regulations concerning harassment laid out in the U of M Statement of Students Rights and Responsibilities (<http://oscr.umich.edu/statement>, or a copy will be made available upon request).

Sexual Harassment

We are committed to keeping Camp Davis free of sexual harassment. This includes unwelcome sexual advances as well as any other verbal or physical conduct of a sexual nature. Any behavior that creates an offensive, hostile, intimidating or abusive environment will not be tolerated and should immediately be brought to the attention of a faculty member, GSI or the Facility Manager.

Amorous Relationships

Sexual and/or romantic relationships between any student and either GSIs, or faculty are forbidden in order to avoid any actual or apparent conflict between their professional responsibilities and personal interests in their dealings or relationships with students.

Smoking

Smoking is not permitted in public buildings or U of M vehicles used at Camp Davis. Please dispose of cigarette or cigar butts properly. Smoking in the field is strongly discouraged.

Open Fires

Open fires are permitted only in designated areas and only when fire bans are not in effect. Fires will be extinguished at **12:00am each night**. On field trips, a faculty member or GSI must approve any student use of firewood cutting equipment (hand saws and axes).

1. Always exercise extreme caution when using these tools.
2. Do not chop wood in an area where there are people nearby who might be struck by an axe, flying wood, or dislodged axe head.
3. If you have no experience with an axe, check with a GSI prior to using one.

Firearms & Fireworks

Students may not possess firearms of any type; violators will be dismissed from the program. Fireworks are not permitted in camp or on field trips.

Mess Hall

Alcoholic beverages are not permitted in the dining room. Students are only permitted in the mess hall during meal times. After hours or late night entry is forbidden. Shirts and shoes must be worn in the mess hall at all times. Students are expected to be respectful and clean up after themselves.

Recreational Hall

Alcoholic beverages are not permitted in the rec hall. Efforts should be made to ensure that all equipment is properly cared for. Do not sit on or place beverages on the gaming tables. Be sure to place all litter and recyclables in their proper containers. Do not throw or intentionally break recreational equipment, including ping pong paddles, pool sticks or foosballs.

Guests

The only guests allowed to visit you at Camp Davis are your parents (your siblings are welcome if they are accompanied by your parents). This strict policy is enforced to ensure the safety of all students (and your valuables). The camp director or Facility Manager must approve all such visits after you arrive at Camp Davis. These visits should coordinate with your free time as indicated on the course schedule. There is no housing available at Camp Davis for parents.

Cabins

Cabins should be treated with care and respect. Absolutely no graffiti or other defacing or intentional damaging of buildings will be tolerated. Students who are responsible for damages to a room, furniture or any part of a cabin or building will be billed for repairs, missing keys, excessive cleaning or missing furniture or equipment. Report any maintenance issues to the Facility Manager immediately.

Upon move in students will complete a Cabin Condition Report (CCR), and a Camp Davis staff member will sign the document. Upon move out, the condition of the room is noted by Camp Davis Staff. Residents will be held responsible for any damage when they move out unless:

- 1) It was noted on the CCR
- 2) It is normal wear and tear
- 3) It is related to a maintenance problem previously reported to the Facilities Manager or Maintenance Staff

Charges may be billed to your student account if you are found to be responsible for damage to or loss of Camp Davis property, a statement will be sent to your umich.edu email address. If you wish to appeal, you must respond within 10 business days of receiving the statement.

GROUP BILLING FOR DAMAGES

The most impartial way to effect restitution for damages that negatively affect the community is to bill only those responsible. Therefore, students are encouraged to accept responsibility for their own behavior. However, there are instances when damages occur in individual cabins or in the common areas of the camp and attempts to identify the parties responsible for the damage are not successful. If you are aware of any person who is responsible for specific damages, please contact the Facilities Manager or a Faculty member.

Every effort will be made to determine who is responsible, but when that is not possible, the replacement or repair costs will be divided among cabin mates. Accurate repair costs will be determined by the Facilities Manager. Students who were not on campus during the period the damage occurred may be exempt from charges billed to a group; Students in this category must inform the Facilities Manager or Faculty member in writing as soon as possible after receiving the notice of group billing. The Camp Director, in consultation with the camps facilities staff, will make the final determination. The Earth Dept. Chair will handle appeals of individual and group billing charges.

Please do not install fasteners (nails, screws, etc.) or apply tape to cabin walls. Please leave cabin furnishing inside the cabin, including bunk beds, chairs, tables, and window coverings.

Please clean your cabin regularly, including sweeping the floors, cleaning the sink, shower and toilet. Toilet brushes, brooms and dust pans are located in each cabin. Cleaning products are available upon request. Remove garbage on a regular basis.

Please do not hang hammocks from porch supports, as they are not intended to support a persons weight. Laundry lines are permitted, provide they do not pose a choking/ tripping hazard.

Laundry

Washing machines are located in the rear of the rec hall. Machines are free of charge and cold water only. Detergent is available in the camp store for a small fee. Clothes are air dried on provided clothes lines. Sveral commercial coin-op laundries are available in the town of Jackson during your van nights or free days.

Excessive Noise

Loud noise or rowdy behavior is prohibited everywhere in camp between 11:00 p.m. and 6:00a.m.

Neighbors

Please respect all Camp Davis neighboring property owners. Do not trespass or feed livestock unless you are given specific permission. Do not go near the concrete moose statue next to the highway.

Ground Squirrels ("Chizzlers") and field mice

Keep food in your cabin properly sealed and stored in a reseal-able animal-proof container. Do not trap or kill ground squirrels.

Internet & Phones

Wired internet access is available in several of the campus classrooms. Logon information is displayed on the computer room walls. Wireless internet access is located throughout the Camp Davis campus, and is open for all to use. Because of our remote location, internet speeds can vary throughout the day and night. All Camp Davis students, staff and faculty agree to abide by the U-M Network Responsible Use Agreement; <https://its.umich.edu/enterprise/wifi-networks/network-responsible-use-agreement>.

Currently, cell phone coverage on campus is poor to non-existent. A landline phone is available for student use in the phone booth outside the camp store. The phone is free for local and long distance calls within the continental US. International calls will require a phone card. Please be respectful and limit phone usage time if others are waiting in line.



Vehicle Policies

Mini Vans for the Camp Davis program are leased vehicles from the U of M Transportation Dept. Treat all vehicles with extreme care, as the cost of all necessary repairs and repainting of these vehicles must be borne by the field station budget. There will be "Van Days" when you will be allowed to take the mini-vans into Jackson for much of the day or the evening. *Van Days may be adjusted by the Camp Director depending on changes in class schedules or unanticipated situations. Recreational use of the vehicles must be kept within 30 miles of the Camp Davis campus, and vehicles must return to camp no later than 11:00 pm.*

Drivers assigned to each vehicle have the authority and responsibility to make decisions concerning those individuals riding in their vans and what is or is not appropriate behavior on the part of the riders.

1. Only individuals who have volunteered to drive and have had their driver's license checked may operate the vehicles. Drivers are responsible for the safety of their passengers and special efforts to maintain safe driving habits are expected.
2. At all times, vans are to be driven at reasonable speeds as dictated by road, weather, and traffic conditions, etc. At no time are vehicles to be operated in excess of speed limits. Speeding tickets and any other violations are the

- responsibility of the driver-neither the University of Michigan nor the field station will pay fines resulting from violations.
3. When checking out vehicles, students will provide at least two functioning cell phone numbers in case emergency communications are required, provide the names of all passengers, and provide an itinerary of where they will be going.
 4. No one is permitted to operate a van after having consumed any alcoholic beverage or other intoxicating substance (prescription, over-the-counter or illegal drugs) within 6 hours of driving.
 5. Vehicles are to be kept neat and in good repair. Vans will be cleaned regularly by all students, including the day before returning to Ann Arbor. Report all mechanical problems immediately and treat the vehicles with respect.
 6. The front seat passenger is to stay awake and alert at all times. This person is the assistant driver and should handle map reading; tolls, etc. for the driver.
 7. No driver is permitted to drive to the point of fatigue. Drivers will swap places at least every 3 hours and driving through the night is prohibited.
 8. When traveling, all vehicles are to maintain a reasonable spacing--do not lag behind--do not tailgate. Except under emergency conditions, no vehicle is to pass another vehicle in the caravan. If you want to report a problem, use the radio. If it is inoperative, use a cell phone or flash your headlights until the caravan pulls over.
 9. It is the driver's responsibility to check oil, water, tires, etc. at each gas stop.
 10. The two-way radios must be left on at all times so that you can be contacted in the event of an emergency. The AM/ FM stereo, iPods or other noise in the van must be kept low enough so that any radio transmission can be heard.
 11. The western states in particular are overrun with a rodent population such as ground squirrels, prairie dogs, etc. Never jeopardize the lives of your passengers by swerving or braking to avoid one of these small animals.
 12. Always ride in your assigned van. Always check to make certain your van has all its passengers when we leave a stop, so that we don't drive off and leave someone behind.
 13. Seat belts must always be worn when driving.

Field and Camp Safety Policies

Hiking and Camping

Students must never hike or camp alone. All hiking must take place on well marked and well established trails only. Off trail hiking is strictly forbidden and students caught disobeying this policy are subject to severe disciplinary actions, including the possibility of dismissal from the program. The one exception when hiking off trails is permitted is when working on supervised class projects in restricted field areas. Night hiking is also prohibited. Students are encouraged to hike in areas with cell phone or two-way radio coverage. If hiking more than a mile from a road in areas without cell or radio coverage, students must take a camp issued emergency satellite phone and stay together in a group. Students must never hike while using headphones of any type. Mountaineering and rock climbing are only allowed with professionally trained and certified climbing guides. Proper planning and experience are required for all wilderness activities. Know your limitations! This and all other rules apply to instructional days and free days.

Flammable Equipment

Propane lanterns, stoves, kitchen gear etc. can be a serious hazard.

1. Proper usage, care, and maintenance of the stoves and lanterns will be presented during the early days of field camp; however, using common sense will be the most important accident prevention policy.
2. Never take a lighted lantern into your cabin or tent.
3. If a lantern or stove is not working properly, inform a staff member immediately.
4. Open-toed shoes or sandals are not allowed in the field trip kitchen area.

Footwear

Never go barefoot. Rusty nails, broken glass, sagebrush, etc. are a hazard in any campground or camp. Always wear boots in the field. Tennis shoes, etc. are not recommended for fieldwork, as they do not provide adequate ankle support. Tennis shoes or aqua shoes are a must for water work or recreation. Western streams and lakes are full of sharp rocks.

Fieldwork

Climbing in cliffy and otherwise dangerous areas is not permitted. If you have doubts about whether working/visiting an area could be potentially dangerous "just don't do it" (no area, however interesting and/or spectacular, is worth placing your safety at risk). The staff will attempt to identify dangerous (forbidden) areas but you must use good judgment.

1. When scrambling, be careful to avoid dislodging loose materials. A rolling rock can be extremely dangerous to the people below.
2. Avoid climbing directly above another person or group. If you must pass above them on a slope, always warn the people below of what you intend to do and wait until they get out of the way. If you dislodge a rock, yell, "rock ". If you are below, seek shelter and look upslope for the projectile.
3. Do not place yourself in jeopardy by moving directly below another person or group. If you must traverse a slope below another person, ask them to remain still until you are safely out of the way.
4. Do not roll boulders; there could be other people, cars, etc. out of sight down slope and a rapidly moving boulder can be fatal.
5. Exercise extreme caution if you smoke in the field. Forest or sage brush fires are an ever-present hazard. Make doubly sure that matches and cigarette butts are extinguished. Better still - don't smoke. This is an opportunity to cut down on a bad habit.
6. If you become lost when in the field, do not randomly wander looking for the group; that could make you more lost. Stay where you are. Position yourself near a path or open ground. Do not stay near a raging stream as the noise makes it difficult to hear and be heard. A search party will come looking for you. Take the time to find or acquire the appropriate shelter and water for a night's stay should that be necessary.
7. You should never be alone when in the field. If you or your partner becomes injured when in the field, do not panic. Check the scene; insure there is no further chance for injury. Determine the extent of the injury. Call for/find help. Do not move an injured person, especially if the injury involves broken bones. The best course of action is to find help from an instructor as quickly and efficiently as possible.
8. Be careful when crossing fences that you don't break them down (bad for the fence) or cut yourself on the barbed wire (bad for you). Also, always leave gates as you found them. If they are open, leave them open. If they are closed, make sure they are closed after you pass through.
9. When you leave for the field, for the day, be certain you have: 1) a raincoat, 2) a warm fleece or parka, 3) dry matches properly housed or a lighter, and 4) sufficient water and food. If you have to spend a night in the mountains, these materials are critical.
10. The chain of communication in the field begins with the individual, passed next to your partner, passed next to an instructor. During an emergency, you should remain in the same geographic location allowing information to pass efficiently along this chain.

Roadside Safety

Camp Davis students and instructors routinely come in close proximity to motor vehicle traffic while participating in roadside field work. Individuals are exposed to the risk of being struck by vehicles if they are not visible to motorists or equipment operators and they do not stay clear of traffic lanes. Great care must be taking to avoid potential problems.

1. All vehicles must be pulled as far off the road shoulder as possible. Vehicle turnouts should be used for parking whenever possible.
2. When parking on roadsides, all vehicles should turn on their flashing hazard signals and traffic cones or triangles should be displayed if needed.
3. During roadside instruction, students and instructors should use only the right passenger side of their vehicle whenever entering or exiting.
4. Students and instructors should participate in fieldwork as far from the roadside as possible.
5. Orange safety vest should be worn by all students and faculty while participating in roadside fieldwork if they are near traffic.
6. Roadside instruction should be avoided during inclement weather, including heavy rain, snow, fog, and low light.

Water Safety

1. No one is allowed to work in lakes or streams without a partner.
2. Streams are not to be forded if the water depth is greater than knee-high, regardless of the flow velocity.
3. Students participating in water sports on free days must use properly trained and licensed guides (i.e. Barker Ewing, Mad River, Sands, etc.)

Weather Safety

1. When extreme heat, cold, heavy precipitation, or high winds are present, field work will cease, and students should take the safest route to shelter, back to Camp, or to the vans.
2. Lightning is a particularly serious danger when working at high elevations and in exposed regions. Students are to exercise no delay in seeking shelter and moving off of high, exposed regions when thunderstorms are approaching. In addition, do not take shelter under trees, unless said trees are located within a valley.

3. Hypothermia is a serious life-threatening condition. Students are to dress appropriately for weather conditions. In summer months, at high elevation, hypothermia conditions are typically associated with afternoon thunderstorms. If faced with hypothermia, stop working and do what is necessary to conserve heat. This includes removing wet clothing, seeking shelter, and curling up in a ball to retain body heat.
4. Heat stroke is a similarly serious life-threatening condition. Students are to always have not less than 3 liters of water when they depart for a day in the field. Seek shelter from the sun, allowing the body to periodically cool off, and be continually hydrated are the best defenses against heat stroke. Stay covered with light colored clothing and 30 SPF sun block during field work. Always wear a hat in the field.

Wildlife

Hazardous wildlife encounters, while very uncommon, are possible while participating in field work. Bears (Grizzly and Black), Moose, Elk, Bison and snakes can be encountered during Camp Davis field courses.

Precautions: Bears

1. Never hike or participate in field exercises alone. Make plenty of noise on a regular basis to avoid surprise encounters. Each group should carry a bottle of bear deterrent pepper spray for use as a last resort if you encounter an aggressive bear.
2. Stay away from dead animal carcasses. Bears are known scavengers and very possessive of potential food.
3. Stay alert. Don't hike with your head down or wearing earphones. Pay close attention to what's ahead on the trail, especially around sharp blind corners.
4. Never run from a bear. Bears are extremely fast (up to 40 mph), and running can trigger an innate chase response in a bear.
5. While facing a bear, slowly back away.
6. Try and judge how the bear reacting to your presence. Bears standing on their hind legs with their ears up are curious, and usually not angry. Continue backing away until you've reached a safe distance (200 yards or more).
7. Bears on all fours with their ears tucked back making a barking or woofing sound are angry. Continue backing away and leave something between you and the animal such as your backpack. Angry or charging bears will sometimes stop to investigate a dropped object allowing you more time to retreat.
8. If charged, the National Park Service suggests three different methods of defense.
 - a. Hold your ground. While slowly backing away, puff yourself up with your arms out, trying to seem as large and as intimidating as possible. Most bear charges are bluffs or false charges. The bear is attempting to force you to back away.
 - b. Climb a tree. This method is only effective against grizzly bears. Black bears are adept climbers, while grizzlies are not. It is important to understand that a tree suitable for climbing at least 15 feet off the ground must be close by and easily accessible.
 - c. Play dead if you think an attack is imminent. Fall to the ground into a fetal position with your chin touching your chest, and your backpack pulled up to protect the back of your head and neck.

Precautions: Moose, Elk and Bison

1. These animals may seem slow and tame, but they are very fast and can be both unpredictable and dangerous.
2. Never approach these animals and maintain a safe distance of at least 30-40 yards.
3. If charged, attempt to position yourself so that a large rock or tree is between yourself and the animal. Back away as quickly as possible
4. Never position yourself between a doe and her calf.

Precautions : Venomous snakes

1. Snakes are most likely to bite when they feel threatened, are startled, provoked or have no means of escape when cornered. Encountering a snake is always considered dangerous and it is recommended to leave the vicinity. There is no practical way to safely identify various snake species as appearances vary dramatically.
2. If bitten, alert others and seek medical attention immediately.
3. Do not cut a wound open, attempt to extract venom, or apply a tourniquet. Get medical help as soon as possible
4. Bruising and swelling of the wound area is directly proportional to the amount of venom injected.

Illness or Injury

1. Only the individuals involved can make a rational decision about their physical condition and whether or not they should seek medical help. Several courses of action are available.
2. For minor illnesses or injuries such as colds, blisters, minor sprains, etc. the individual must inform their instructors but will have to decide themselves whether to "tough it out" or stay in camp for the day and recover. Some injuries (e.g. twisted knees, sprained ankles and the like) make it impossible for you to keep up with your group. In this case a decision must be made about whether one or two days rest will get you back on your feet, whether you require medical attention, or whether you will be unable to continue with your class at Camp Davis.
3. Any student who feels that he or she should take a "sick day" must report this to their lead instructor. Students are encouraged not to "malingering", but will never be forced into the field. In general, treatment of minor injuries such as small cuts and blisters is the responsibility of the individual.
4. If you need medical attention, every effort will be made to get you to a doctor as quickly as possible. It should be kept in mind that in some cases the nearest doctor could be close to 50 miles away and decisions to get medical help must not be postponed until the situation is critical.
5. In the event of serious illness or injury in the field, the following procedure should be followed if the victim can move under his /her own power:
 - a. Use your cell phone or satellite phone to call 911
 - b. Use your radio to report the problem to other groups and to instructors.
 - c. The entire group is to leave the field along the easiest route available.
 - d. Once the group has reached a road, it may be necessary for the group to split up (the only conditions under which this is permitted).
 - e. The injured person should be made as comfortable as possible and at least one person should remain with him /her.
 - f. The remaining person(s) should proceed as quickly as possible to a van (if one is available) or to camp.
 - g. If a van is available in the field, return to camp with the victim unless common sense dictates that you should go directly to the hospital, which in most cases is in the town of Jackson (e.g., severe bleeding).
 - h. Do not speed! An accident only compounds an emergency.
6. It is incumbent upon the faculty and staff at Camp Davis to insure your safety and well-being, however the faculty and staff are not trained medical professionals. As such, please comply with any request by the faculty or staff that you receive medical attention. Refusal to seek medical treatment may require Camp staff to call for emergency care at your expense.

DISCIPLINARY POLICY

Policy Violations

When students choose to accept admission to Camp Davis, like any University Program, they accept the rights and responsibilities of membership in the University of Michigan's academic and social community. Students are required to uphold and obey all of the Camp Davis Policies listed in this document at all times. Violations of any Camp Davis Policy may result in disciplinary action. Any student, faculty member, or staff member may submit a complaint alleging a violation. Because Camp Davis is a unique environment that juxtaposes academic and residential life, separate procedures will be followed to address violations in each of these spheres.

Violations of Residential Life Policy

To include matters related to drugs, alcohol, sexual harassment, intimidation, amorous relationships, and other behavioral issues outside of the Camp academic environment

All complaints must be submitted either verbally or in writing to the Facility Manager, Camp Director, or Acting Camp Director. If the Camp Director or Acting Camp Director determines, based on an investigation, that the alleged behavior may be a violation, the Camp Director will notify the accused student and schedule a violation interview.

Violation Interview

The Camp Director, in consultation with the Facility Manager and either the Student Activities Coordinator or a faculty member not involved in instruction of the student, will meet with the accused student to explain the complaint and the resolution process. The student will have the opportunity to ask questions and make a statement. The Camp Director also may interview witnesses. At the end of the hearing, the Camp Director will determine if the violation warrants sanctions and which sanctions to apply. Students who are sanctioned may appeal the sanction to the Department Chair.

Violations of Academic Policies and Standards

To include matters relating to academic misconduct (cheating, plagiarism), course attendance and participation, and other course-related matters

All complaints must be submitted either verbally or in writing to a Faculty Member, Camp Director, or Acting Camp Director. If any of these individuals determines, based on an investigation, that the alleged behavior may be a violation, the Camp Director will notify the accused student and schedule a hearing.

Disciplinary Hearing

A committee of Faculty members will be assigned by the Camp Director, who will oversee the Disciplinary Hearing. The Facility Manager will be an ex-officio member of the committee. The committee will meet with the accused student to explain the complaint and the resolution process. The student will have the opportunity to ask questions and make a statement. The committee also may interview witnesses. At the end of the hearing, the committee will determine if the violation warrants sanctions and which sanctions to apply. Students may appeal any committee decision to the Camp Director.

Sanctions

Sanctions are in place to promote safety and uphold the Camp Davis educational mission. Sanctions may also serve to deter students from behavior that may harm, harasses or threaten people or property or is unlawful. Sanctions may be imposed for violations of residential or academic policies, and include but are not limited to the following:

1. **Formal Reprimand:** A formal notice that the policies have been violated and that any future violations will be dealt with more severely.
2. **Disciplinary Probation:** A designated period of time during which the student is not in good standing with the program. The terms of probation may involve restrictions of student privileges and/or set specific behavioral expectations.
3. **Service/Restitution:** Compensation for loss, damage, or injury to the appropriate party in the form of service, money, or material replacement.

All of the above sanctions may also be accompanied by notice of the policy violation to the LSA Dean of Students.

4. **Dismissal from Camp Davis:** Dismissal from the Camp Davis program is permanent: the student is responsible for withdrawing from the course as well as their transportation home. In addition, sanctions may also include disciplinary referral to the LSA Dean of Students, the U of M Office of Conflict Resolution or the Local Law Enforcement authorities.

Please direct any questions or concerns to Chris Malvica, Facility Manager, or Nathan Niemi, Camp Director.