

FUNDING REQUEST
STUDENT ORGANIZATION AND INDIVIDUAL RESEARCH

- 1. a. Name _____ Email: _____
- b. Student Organization or Project title _____
- c. Date of Program: _____
- d. Location and Time of the program: _____
- e. Amount you are requesting from DAAS: _____
- f. Indicate short code for funds transfer (deposit), if the request is approved _____

2. a. Indicate if DAAS faculty or students are involved: _____

3. Summarize the program or project/research proposal.

4. Explain how the program or research/service is related to DAAS' scholarship and will benefit DAAS' faculty and/or students.

5. Provide a complete cost breakdown.

Quantity	Item	COST

Program Total Cost \$_____

6. Include funds requested from and/or received from other U of M units.

Amount Requested	U of M Unit	Amount Received

7. Please attach any additional supporting materials you feel are relevant to this request.

PLEASE MAKE SURE TO KEEP A COPY OF THIS REQUEST FOR YOURSELF

Rules regarding fund requests: Co-sponsorship and individual research should be submitted at least 6 weeks before the event. This form and any supporting material should be submitted to the DAAS Executive Secretary (fayemp@umich.edu) and Chief Administrator (highwayn@umich.edu); they will transmit the request to the Executive Committee for departmental consideration.