Application Form

This application is appropriate only for applicants who are seeking a degree or certificate from Rackham in Ann Arbor. Visit our website at https://www.rackham.umich.edu/admissions/most-requested-admissions-forms to obtain other application forms.

**Personal Information**

*Full Legal Name as it appears on your passport.*

**First or Given Name**

**Last Name (Family Name/Surname)**

**Middle Name**

**Other name that appears on prior academic records or test score reports**

**Other First or Given Name**

**Other Last Name (Family Name/Surname)**

**Gender** □ Woman □ Man □ Gender Nonbinary □ Gender Not Listed

**Birthdate (mm/dd/yyyy)**

**Birthplace City**

**State/Province** ______________ **Country** ______________

**Native Language**

**For prospective or current University of Michigan Students:**

If you have an 8-digit UMID enter it here: ____________________________

Have you ever taken a class at the University of Michigan-Ann Arbor Campus? □ Yes □ No

Are you applying to the Concurrent Undergraduate/Graduate Studies (CUGS) program? □ Yes □ No

Have you ever registered for a Rackham class as a Rackham student? □ Yes □ No

Are you currently registered in a Rackham program as a Rackham non-degree/guest student? □ Yes □ No

Are you currently registered in a Rackham Program as a Rackham degree/certificate student? □ Yes □ No

Do you intend to complete this program? □ Yes □ No

**For current or former University of Michigan Students:** If you have a Uniqname issued by U-M, enter it here: ____________________________@umich.edu

**United States Social Security Number**

Social Security is optional, but important for helping us match the application materials you may have on file. If you do not have a Social Security number, leave this space blank. **Non-U.S. Citizens** DO NOT enter national ID issued by your country.

**Citizenship Status**

□ U.S. Citizen □ Permanent Resident □ Non-U.S. Citizen

For Permanent Residents and Non-U.S. Citizens only: **Country of Citizenship** ____________________________

**For office use only**

Sorter ____________________________ Date/Type of Payment ____________________________ Data Entry ____________________________ No Fee ____________________________

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<th>M. BD</th>
<th>M. Sig.</th>
<th>Res. Let.</th>
<th>Tr. File</th>
<th>CC</th>
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**HORACE H. RACKHAM SCHOOL OF GRADUATE STUDIES**

**UNIVERSITY OF MICHIGAN**

**Country Code**

**U.S. Permanent Resident Registration Number**

A ____________________________

For U.S. Citizens and Permanent Residents only:

Specify the citizenship of your parents at the time of your birth. Depending on your personal circumstances, your parents may be your birth parents, adoptive parents, extended family, or legal guardians. Select one or two individuals who were most responsible for raising you.

- Parent #1 was a citizen or a permanent resident of the U.S. at the time I was born. □ Yes □ No □ Unknown

- Parent #2 was a citizen or a permanent resident of the U.S. at the time I was born. □ Yes □ No □ Unknown

**Visa Information: For Non-U.S. Citizens Only**

The Rackham Graduate School prepares immigration documents for the F-1 Student and J-1 Exchange Visitor.

If you are offered admission, select the U.S. visa type you plan to use or obtain.

□ F-1-Student □ J-1-Exchange Visitor □ Other

(Other includes visas such as Temporary Worker, Spouse of U.S. Citizen, Refugee as well as undocumented and DACAmented applicants. By selecting other, you are indicating that you will not need an F-1 or J-1 visa.)

Undocumented and DACAmented information is available at http://www.rackham.umich.edu/admissions/undocumented-documented

If you are offered admission, will you have dependent(s) accompanying you to the University of Michigan? □ Yes □ No

If you are currently in the United States, provide your visa type ____________________________

**SVIS ID Number** ____________________________

Provide the name of the institution/organization that issued the I-20 or DS-2019

For U.S. Citizens and Permanent Residents only: **Race/Ethnicity**

(Optional)

The information requested below is optional and will not be used for admissions purposes. It will be used to satisfy federal reporting requirements and may be used for other purposes allowed by law.

Indicate whether you consider yourself to be Hispanic or Latino.

□ Yes, Hispanic or Latino: a person of Cuban, Mexican, Chicano, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

□ No, not Hispanic or Latino.

In addition, select one or more of the following racial categories to describe yourself:

□ American Indian or Alaska Native: a person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

□ Asian: a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

□ Black or African American: a person having origins in any black racial groups of Africa.

□ Native Hawaiian or Other Pacific Islander: a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

□ White: a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
Applying to Dual Degree with a Non-Rackham Program
Are you applying to a dual degree that includes a non-Rackham program?  Yes  No

If yes, choose the non-Rackham program from the following list.
Note: you are required to submit applications to Rackham and the non-Rackham program separately for consideration.

- Architecture (M. Arch.)
- Business Administration (M.B.A.)
- Information (M.S.I.)
- Law (J.D.)
- Medicine (M.D.)
- Pharmacy (Pharm.D.)
- Public Health (M.P.H.)
- Social Work (M.S.W.)

Current Address Information
Your current address is the address where you now live and to which communications will be sent over the next several months. Indicate valid dates for this address. F-1 and J-1 Visa holders residing in the U.S., must provide a street address, not a P.O. Box number.

- Address, line 1
- Address, line 2
- City
- State/Province
- Country
- U.S. Zip/International Postal Code

This address will be  valid indefinitely or  until ____________

- E-mail
- Home Phone ( )
- Work Phone ( )
- Cell Phone ( )

Permanent Contact Information

- Check here if your permanent address is the same as your current address. F-1 and J-1 visa holders are required to provide a non-U.S. address. Your permanent address is the stable address of a relative or a friend which will be valid for an indefinite period of time into the future. This is the address where you may always be reached, even if your current mailing address changes.

- Address, line 1
- Address, line 2
- City
- State/Province
- Country
- U.S. Zip/International Postal Code
- Home Phone ( )
Application Form

**Michigan Residency**

The information provided in this section does not affect your potential for admission, but it will determine your tuition rate and should be read carefully.

It is the applicant's responsibility to read the University's Residency Classification Guidelines at http://ro.umich.edu/resreg.php and to apply for admission and register under the proper residency classification.

Are you now a Michigan resident as defined by the University's Residency Classification Guidelines? [Yes] [No]

If yes, since when (month/day/yyyy)?

If you answered “Yes” and any of the following circumstances apply, you must file an Application for Resident Classification and be approved to qualify for in-state tuition:

- You currently live outside the state of Michigan for any purpose, including, but not limited to, education, volunteer activities, military service, travel, employment.
- You have attended or graduated from a college outside the state of Michigan.
- You have been employed or domiciled outside the state of Michigan within the last 3 years.
- You are not a U.S. citizen or Permanent Resident Alien (if you’re a Permanent Resident Alien, you must have a Permanent Resident Alien card).
- Your spouse, partner or parent is in Michigan as a nonresident student, medical resident, fellow or for military assignment or other temporary employment.
- You are 24 years of age or younger and a parent lives outside the state of Michigan.
- You are 24 years of age or younger and have attended or graduated from a high school outside the state of Michigan.
- You have attended or graduated from an out-of-state high school and have been involved in education pursuits for the majority of time since high school graduation.
- You previously attended any U-M campus (Ann Arbor, Dearborn, or Flint) as a nonresident.

Other circumstances may also require you to file a residency application.

For questions or assistance, contact the Residency Classification Office at (734) 764-1400.

The deadline dates for submitting an Application for Resident Classification apply to the term for which residency is sought and are as follows: September 30 for Fall Term, January 31 for Winter Term, July 31 for Spring, Spring/Summer and Summer Terms. Applications must be received by 5 p.m. on the deadline date. Applicants who do not file by the deadline date will be responsible for paying nonresident tuition. Processing times can be lengthy. It is recommended that applications be submitted as soon as possible.

**Degree Institution Information**

List the institutions where you earned or will earn a degree only. Do not list an institution where you took classes at a Community or Junior College, or completed non-degree study or study abroad coursework.

1. **List first**, the institution where you earned or will earn a Bachelor's degree.
2. **List second**, the institution where you earned or will earn a degree (ex.: 2nd Bachelor's, Master's, Professional or Doctoral degree) in chronological order by dates of attendance, beginning with institution 2.
3. Do not include high school attended.

**Bachelor's Degree Institution**

**Institution Name**

**Dates Attended** (mm/yyyy to mm/yyyy)

**City**

**State/Province**

**Country**

HORACE H. RACKHAM SCHOOL OF GRADUATE STUDIES
UNIVERSITY OF MICHIGAN

**Major Field**

(If you have a double major, enter the 2nd major here)

**Degree/Diploma**

**Level of Education**

**Degree Date** (mm/yyyy)

**Degree Status**

- Completed
- In Progress

**U.S. University/College Grade Point Average (GPA) Only**: Enter the U.S. overall/cumulative GPA as it appears on your official transcript on a scale of

- 4 point scale
- 5 point scale
- 6 point scale
- 9 point scale
- Pass/Fail

**Non-U.S. institution only**: International Average/Classification (if known) (Ex. 90/100, 9/10, first class honors) Do not convert average to a U.S. 4 point scale

**Institution 2**

**Institution Name**

**Dates Attended** (mm/yyyy to mm/yyyy)

**City**

**State/Province**

**Country**

**Major Field**

(If you have a double major, enter the 2nd major here)

**Degree/Diploma**

**Level of Education**

**Degree Date** (mm/yyyy)

**Degree Status**

- Completed
- In Progress

**U.S. University/College Grade Point Average (GPA) Only**: Enter the U.S. overall/cumulative GPA as it appears on your official transcript on a scale of

- 4 point scale
- 5 point scale
- 6 point scale
- 9 point scale
- Pass/Fail

**Non-U.S. institution only**: International Average/Classification (if known) (Ex. 90/100, 9/10, first class honors) Do not convert average to a U.S. 4 point scale

**Institution 3**

**Institution Name**

**Dates Attended** (mm/yyyy to mm/yyyy)

**City**

**State/Province**

**Country**

Michigan Residency

The information provided in this section does not affect your potential for admission, but it will determine your tuition rate and should be read carefully.

It is the applicant's responsibility to read the University's Residency Classification Guidelines at http://ro.umich.edu/resreg.php and to apply for admission and register under the proper residency classification.

Are you now a Michigan resident as defined by the University's Residency Classification Guidelines? [Yes] [No]

If yes, since when (month/day/yyyy)?

If you answered “Yes” and any of the following circumstances apply, you must file an Application for Resident Classification and be approved to qualify for in-state tuition:

- You currently live outside the state of Michigan for any purpose, including, but not limited to, education, volunteer activities, military service, travel, employment.
- You have attended or graduated from a college outside the state of Michigan.
- You have been employed or domiciled outside the state of Michigan within the last 3 years.
- You are not a U.S. citizen or Permanent Resident Alien (if you’re a Permanent Resident Alien, you must have a Permanent Resident Alien card).
- Your spouse, partner or parent is in Michigan as a nonresident student, medical resident, fellow or for military assignment or other temporary employment.
- You are 24 years of age or younger and a parent lives outside the state of Michigan.
- You are 24 years of age or younger and have attended or graduated from a high school outside the state of Michigan.
- You have attended or graduated from an out-of-state high school and have been involved in education pursuits for the majority of time since high school graduation.
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**Degree Institution Information**

List the institutions where you earned or will earn a degree only. Do not list an institution where you took classes at a Community or Junior College, or completed non-degree study or study abroad coursework.

1. **List first**, the institution where you earned or will earn a Bachelor's degree.
2. **List second**, the institution where you earned or will earn a degree (ex.: 2nd Bachelor's, Master's, Professional or Doctoral degree) in chronological order by dates of attendance, beginning with institution 2.
3. Do not include high school attended.

**Bachelor's Degree Institution**

**Institution Name**

**Dates Attended** (mm/yyyy to mm/yyyy)

**City**

**State/Province**

**Country**
Application Form

State/Province

Country

Major Field

Major Field
(If you have a double major, enter the 2nd major here)

Degree/Diploma

Level of Education

Date(s) Attended (mm/yyyy to mm/yyyy)

City

State/Province

Country

Major Field

Major Field
(If you have a double major, enter the 2nd major here)

Degree/Diploma

Level of Education

Date(s) Attended (mm/yyyy to mm/yyyy)

Degree Status
☑ Completed  ☐ In Progress

U.S. University/College Grade Point Average (GPA) Only: Enter the U.S. overall/cumulative GPA as it appears on your official transcript on a scale of
☐ 4 point scale  ☐ 9 point scale
☐ 5 point scale  ☐ Pass/Fail
☐ 6 point scale

Non-U.S. institution only: International Average/Classification (if known)
(Ex. 90/100, 9/10, first class honors) Do not convert average to a U.S. 4 point scale

Institution 4

Institution Name

Dates Attended (mm/yyyy to mm/yyyy)

City

State/Province

Country

Major Field

Major Field
(If you have a double major, enter the 2nd major here)

Degree/Diploma

Level of Education

Date(s) Attended (mm/yyyy to mm/yyyy)

Degree Status
☐ Completed  ☐ In Progress

U.S. University/College Grade Point Average (GPA) Only: Enter the U.S. overall/cumulative GPA as it appears on your official transcript on a scale of
☐ 4 point scale  ☐ 9 point scale
☐ 5 point scale  ☐ Pass/Fail
☐ 6 point scale

Non-U.S. institution only: International Average/Classification (if known)
(Ex. 90/100, 9/10, first class honors) Do not convert average to a U.S. 4 point scale

Additional College of University Information

For U.S. Citizens and Permanent Residents only:
Indicate whether you received or will receive a degree from any of the following U.S. institutions: (select all that apply)
☐ Community or Junior College
☐ Historically Black College or University
☐ Predominantly Latino or Latina-serving College or University
☐ Single-Gender College
☐ Tribal School or College
☐ None of the above

Language Proficiency Information

Indicate your proficiency in any language(s) other than your native language. If you have more information include it on an additional piece of paper.

Language 1

Language

Native speaker? ☐ Yes ☐ No

Able to translate to English? ☐ Yes ☐ No

Proficiency in:

Listening ☐ High ☐ Medium ☐ Low
Reading ☐ High ☐ Medium ☐ Low
Speaking ☐ High ☐ Medium ☐ Low
Writing ☐ High ☐ Medium ☐ Low

Years of study in high school

4 PAPER APPLICATION FOR ACADEMIC YEAR 2016 - 2017
Application Form

HORACE H. RACKHAM SCHOOL OF GRADUATE STUDIES
UNIVERSITY OF MICHIGAN

Awards/Scholarships Information

Awards/ Scholarships For Which You Have Applied
List the major scholarships and fellowships for which you have applied during your undergraduate or previous graduate study. Include scholarships and fellowships such as NSF Graduate Fellowship, Gates Millennium Scholars (GMS), Mellon Fellowship, Graduate Engineering for Minorities Fellowship, or others.

Awards/Scholarships 1
Title ____________________________
Institution ________________________
Dates or Academic Year (mm/yyyy) ____________

Awards/Scholarships 2
Title ____________________________
Institution ________________________
Dates or Academic Year (mm/yyyy) ____________

Activities Information

Since graduating from high school, have you pursued any volunteer activities, work experiences, or leadership of student organizations that were specifically related to reducing social, educational or economic disparities based on race, ethnicity or gender, or to improving race relations in the U.S.?

Yes □ No □
If yes, describe briefly.
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

For U.S. Citizens and Permanent Residents only:
If you attended a U.S. college or university, indicate whether you have participated in any of the following programs that encourage students to pursue graduate education: (select all that apply)

□ Bridges to the Baccalaureate
□ Committee on Institutional Cooperation: Summer Research Opportunity Program (CIC - SROP)
□ Gates Millennium Scholars Program
□ Graduate Engineering and Science Fellowships for Minorities (GEM)
□ Institute for Recruitment of Teachers (IRT)
□ Louis Stokes Alliance for Minority Participation (LSAMP)
□ Mellon Mays Undergraduate Fellowship
□ Minority Access to Research Careers (MARC)
While you were an undergraduate student, did you work to pay at least some of the cost of your undergraduate tuition, books and housing? (Do not include work you did to pay for other expenses such as meals, transportation or entertainment.)

- [ ] One year
- [ ] Two years
- [ ] Three years
- [ ] Four years or more

How much financial hardship did you or your family experience to pay for the total cost of your undergraduate education (tuition, housing, books)?

- [ ] Little/none
- [ ] Modest
- [ ] Some
- [ ] Considerable
- [ ] A great deal

Explain briefly (optional)

__________________________

__________________________

__________________________

__________________________

Other Information

If you are applying to other graduate institutions at this time, indicate which one(s) here.

__________________________

__________________________

__________________________

__________________________

__________________________

__________________________

__________________________

I give permission for the following person to contact the graduate program on my behalf during the application process.

Name

__________________________

Relationship

__________________________

Signature of Applicant

__________________________
List the names of people who will be submitting letters of recommendation. Ask your recommenders to use your full name as it appears on your application.

For the question “Do you waive the right to view the recommendation?” Under the provisions of the Family Education Rights and Privacy Act of 1974, if you check “yes” to waive the right, you will not be granted access to this information as an enrolled student.

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<th>Recommender 1</th>
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I certify that all information in this application is true and complete, and that I am the author of my Academic Statement of Purpose and Personal Statement. I understand that the University of Michigan may verify any information I have provided. Falsification or omission of information and credentials may result in the withdrawal of my application or in the revocation of admission, financial award, or registration. I understand that all credentials I submit become the property of the University of Michigan. I have also read and signed the Admissions Conduct Code form.

Signature

Print Name

Date
Admissions Conduct Code

Answer the following questions. Sign this form and return it to the Rackham Graduate School with the Rackham portion of your application.

Your responses to the Conduct Code questions are not read by the graduate program’s admissions committee. If you are admitted and offered funding, be aware that the University will conduct a background screening.

For your own record, you can print a copy of the Admission Conduct Code Statement.

Last Name (Family)
First
Middle
Term Applying for
Current Mailing Address
Street, Apt. No.
City
State
Country
Postal Code
E-Mail
Valid from (month/year) to (month/year)

1. Have you ever been expelled, suspended, or placed on probation by any secondary school or college you have attended for reason of academic dishonesty or because of an offense that harmed or had the potential to harm others?
   □ No  □ Yes

2. Have you ever been convicted of a criminal offense other than a minor traffic violation, or been found to be delinquent by a juvenile court, or are there such charges currently pending against you at this time?
   □ No  □ Yes

If you answer yes to either of these questions, you must submit a full explanation.

By my signature, I certify that all answers I have given on this application and the essay responses are complete and accurate to the best of my knowledge. I understand that falsification or omission of information or credentials may result in revocation of admission.

Signature (required):
Date

Mail to: Rackham Graduate Admissions
         University of Michigan
         915 E. Washington St.
         Ann Arbor, MI 48109-1070
         Phone: (734) 764-8129
         Website: www.rackham.umich.edu

For office use only
CC: 
Emplid#
Explanation:

If you need more space attach a separate page.
Academic Statement of Purpose

The Academic Statement of Purpose should be a concise, well-written statement about your academic and research background, your career goals, and how this graduate program will help you meet your career and educational objectives.
Personal Statement (500 word limit)

How have your background and life experiences, including cultural, geographical, financial, educational or other opportunities or challenges, motivated your decision to pursue a graduate degree at the University of Michigan?

For example, if you grew up in a community where educational, cultural, or other opportunities were either especially plentiful or especially lacking or if you are undocumented or DACAmented, you might discuss the impact this had on your development and interests. This should be a discussion of the journey that has led to your decision to seek a graduate degree. If you will be a graduate student with Deferred Action for Childhood Arrival (DACA), it is important to mention DACA in your personal statement since this is a consideration for some financial aid.

(Undocumented and DACAmented information is available at http://www.rackham.umich.edu/admissions/undocumented-dacmented)

Do not repeat your Academic Statement of Purpose.

Note: Who will read this statement?
All the parts of your application, including this statement, will be read by members of the Admissions Committee in the graduate program. The Admissions Committee always includes program faculty, but some committees also include program staff and advanced graduate students.
Curriculum Vitae/Resume (4 page limit)

Upload your curriculum vitae or resume that describes your education, work experience, research publications, teaching experience, professional activities, volunteer activity, community engagement, honors and awards.
THE FEE FOR UNITED STATES CITIZENS AND THOSE WITH PERMANENT RESIDENT VISAS IS U.S. $75. THE FEE FOR NON-UNITED STATES CITIZENS IS U.S. $90. $10 FOR CURRENT RACKHAM STUDENTS REGARDLESS OF CITIZENSHIP. THIS FEE IS NON-REFUNDABLE.

Your signature is required on this form only if you are charging the fee to a credit card. Write clearly and double-check your credit card number and expiration date for errors, so as not to delay the processing of your application.

Applicant Name (required):

Checks are only accepted from a U.S. Banking Institution in the United States. International Checks/Money Orders/Bank Drafts are not accepted. Payment will be accepted by American Express Traveler’s Checks equal to the application fee in U.S. funds. Credit card information is not accepted by e-mail or phone.

☐ I have enclosed a check for the U.S. $75 application fee made payable to the University of Michigan.

☐ I have enclosed a check for the U.S. $90 application fee made payable to the University of Michigan.

☐ I have enclosed a check for the Rackham Current Student $10 application fee.

☐ I would like to charge the U.S. $75 application fee, the U.S. $90 application fee or the $10 Current Rackham Student application fee to my Visa or Mastercard:

☐ Visa Number

☐ Mastercard Number

Cardholder Name (required):
(Print your name as it appears on the card)

Cardholder Mailing Address (required):

Cardholder Phone Number: (          )

Cardholder E-mail Address: (if available)

Expiration date (required):

Signature (required):

Date of Signature (required):