

Dear CSP Student

We hope your break was successful and that you are ready to finish this term strong. Your health and safety are important to us. If you are ill, here are the steps we recommend you take.

1. **[Report your illness.](#)** This link sends a simple message to your instructors and advisors letting them know you're not well.
2. **Contact your instructors directly**, especially if you foresee being out for a few days. You do not have to provide details regarding your illness.
3. **Request a phone appointment.** If you need an advising appointment, or already have an appointment, you can request a phone appointment by calling 734-764-9128 or scheduling a phone appointment online: [Schedule a CSP Advising Appointment](#). This way you can heal and still get the advice that you need.
4. Reduce your chances of getting sick by reviewing these tips from UHS.

Please stay well,

Comprehensive Studies Program

Kierra Trotter, Director