**MINOR IN TRANSLATION STUDIES**

**Preliminary Proposal for Capstone Project**

Before you can register for an Independent Study, this form must be submitted via email to the Translation Advisor and the Student Services Coordinator (complit.student.services@umich.edu). The signature of faculty member(s) below is notification that he or she has approved the preliminary proposal and agreed to supervise the project.

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please attach a 1-2 page description of the following:**

1. **Explain your translation project.**

(Will you translate a literary text, or other kinds of documents? Will you do an internship? Will you engage in a community translation project? Will you pursue research on histories and theories of translation? Are you proposing an interdisciplinary project, across media or disciplines? Are you preparing a performance or presenting a creative project? Other?)

1. **Describe the skills you will need to work on this project.**

(What is your background in the languages or media you will use for your project? Will you draw on experience during study abroad, or work experience? Do you need to develop any new skills?)

1. **Articulate your goals.**

(What do you hope to learn from this project? How will you document your work for the project? What kind of feedback will you need from your capstone Advisor? How will you incorporate critical reflection into your project?)

1. **Clarify your timeline.**

(What are the steps for working on this project, how long will each step will take, what is your tentative timeline for each step, when is the final deadline for completing the project?)

**Approval from Translation Studies Advisor** (name and date): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Approval from faculty member supervising the Capstone Project (if relevant):**

I have discussed this preliminary proposal with the student and I agree to supervise the Capstone Project for the Minor Translation Studies, described in the attached proposal.

Faculty signature and date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty name and email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title and department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\*\* Electronic signatures are allowed.**