BLI Small Grant Proposal
Short-Term Projects & Events
(Rolling Deadline)

Introduction
BLI Small Grants are intended to (1) stimulate learning about leadership through practice, (2) encourage and support student initiative, and (3) seed innovative projects that will contribute to the Institute, campus community, and/or society. A rolling application deadline and a speedy review process will ensure the opportunity to support short-term projects or unexpected opportunities.

The Small Grants program provides grants up to $200 to BLI Fellows to launch short-term projects or events that address issues about which they are passionate. Projects usually are of a very limited nature, and the range of uses for funds vary widely, ranging from food costs to room rental or transportation expenses.

PLEASE READ: Small grant applications are for small, short-term projects, one-off events and projects related to the Leadership Lab.

Student Eligibility
All proposed projects must involve at least one BLI Member as a part of the leadership team. If you have received a BLI Small Grant previously, any new proposal must be a new project/event.

The Institute’s Expectations of Students
Reviewers of the grant will be looking for the following when assessing each application:

- **Structure** - the grant proposal should be organized in the structure listed below and attached as a PDF or word document. You may use the spaces below to formulate your thoughts, but the final grant proposal must be an attached document.

- **Leadership** - Each project should include leadership as a key element. Applicants should highlight 2-3 BLI Leadership Habits this event or activity will help to cultivate. Give 3-4 sentences explaining your reasoning, These habits can be:
  - The focus and driving force of the initiative (i.e. bringing in a leadership panel)
  - Or the byproduct (i.e. you and/or your team will develop this habit during the planning/implementation process)

- **Proposal Goals** - Each application must clearly define the goals of the project, and these goals should coincide with the mission of the Barger Leadership Institute (https://lsa.umich.edu/bli/about-us/bli-habits.html).

- **Reflection** - In every experience, reflection is key to learning and applications should describe how the team will integrate reflection in their process.

- **Reporting** - You are expected to write within 10 days after your project has ended 1) a final report detailing to the review board the results of your project, and 2) a blog article which will be posted on the BLI Student Voices webpage. Details regarding these
reports can be found in the Grants and Funding FAQ Page. Please submit as these as two separate PDF attachments in an email to bli-progasst9@umich.edu.

Grant Proposal Structure
This is NOT an essay. When writing your small grant proposal, you should utilize the following framework:

1. **Cover page**: Include proposal name, your name and names of all team members, if applicable, date
2. **Grant Proposal Summary**: 3-5 sentences summarizing what the project will entail. No need for details.
3. **Grant Proposal Background**: Why are you feel the need to implement this project? What factors contributed to this need, whether it be life experiences, current events or others?
4. **Grant Proposal Description & Goals**: Describe in detail what the project will entail, and what you hope to achieve by the end of it. Clearly articulate your goals; ambiguity will not persuade the review board.
5. **Grant Proposal and BLI Habits Integration**: Clearly identify which BLI Habits are a part of your project (see the "Expectations" section for details). You may list each habit in bullet/paragraph format.
6. **Grant Proposal Implementation and Evaluation Plan**: Please include logistical information - what are the step-by-step details of your project? In addition, how will you reflect and evaluate the project at its conclusion?
7. **Grant Proposal Timeline/Budget Timeline**: Please demonstrate how the project will unfold chronologically, and for steps of your project that require funding please list the amount requested.
8. **Detailed Budget Table**: A table of what all your expenses are and how much each item will cost.

Leadership for Peace Option
Small Grant applicants may apply for additional funding beyond the $200 maximum, through the Leadership for Peace Initiative. The BLI Leadership for Peace Initiative aims to cultivate active citizens of the world who can utilize research and critical thinking skills to engage with different cultural perspectives and make a positive impact in the global community. We support experiences that allow students to engage in local and global challenges in order to contribute to ongoing solutions in these areas. Preferences will be given to opportunities that allow students to meaningfully engage in situations defined by conflicting interests. **Applicants can apply for up to $100 of additional funding through this option by adding a section in your proposal that specifically addresses how your project/event fulfills the goals of the Leadership for Peace Initiative.**
Submission Instructions and Deadlines
Please submit the application, proposal, and any additional materials you would like to include to ApplicantStack. Applications will be accepted on a rolling basis (see review process below). For more information or if you have any questions, please contact Elizabeth Rohr (erohr) the Institute, or Christopher Pumford, Funding Program Assistant (bli-progasst9@umich.edu), or check out our Grants and Funding FAQ Page.

Rolling Review Process (Please read carefully)
All applications must be submitted by 12 noon on Wednesday each week. After receiving your application, the selection committee will review the application and provide feedback and a decision to the group by the following Wednesday, ensuring a quick turnaround. The selection committee will accept the project as is, suggest modifications for proposal re-submission, or deny financial support. All awarded funds must be used by the end of the term in which the small grant is awarded.