



## GSI Position Description

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Program in Biology // Undergraduate Program in Neuroscience

👤: 1140 Undergrad. Science Bldg. (USB)

🌐: <http://www.lsa.umich.edu/biology>

✉: [lsa-biology-advising@umich.edu](mailto:lsa-biology-advising@umich.edu)

☎: 734-763-7984

### Position Overview

The University of Michigan Program in Biology hires 70-100 graduate student instructors (GSIs) each full term to assist instructors with various introductory, mid-, and upper-level courses in the biological sciences (specifically BIOLOGY, EEB, and MCDB courses). (A smaller number are hired in the spring and summer half-terms.)

GSIs work closely with the instructor(s) on all facets of the course in order to help meet student needs. Duties will vary with the course, but may include any of the following: leading individual sections of discussions or labs, assisting with the development of lessons or exams, proctoring and grading assignments, quizzes and exams, meeting individually with students in office hours or tutoring sessions, and meeting with fellow instructors to prepare/review course material. Familiarity with the subject matter covered in the course is assumed.

### How to Apply

Interested applicants should complete the online application found in the U-M Program in Biology website. [www.lsa.umich.edu/biology/careers/graduatestudentinstructorpositioninformation\\_ci](http://www.lsa.umich.edu/biology/careers/graduatestudentinstructorpositioninformation_ci)

GSIs are hired for fall, winter, spring, and summer terms, and the applications open twice per year (in October for winter, in mid-February for fall, spring, and summer). The applications typically remain open for 30 days. First-round offers are made 1-2 weeks after the close date, but second-round position offers are rolling as new positions open and/or enrollments change. For more information about specific dates, please contact: [lsa-biology-advising@umich.edu](mailto:lsa-biology-advising@umich.edu)

### Work Schedule

GSIs typically teach 2-3 sections of 20-30 students each (though this may vary with the pedagogy of the particular course). Full-term (winter and fall) GSI positions are 50% effort, with an anticipated workload of 16.5 -20 hours per week (averaged over the entire term). Spring and summer positions will vary in effort (typically 60%-75%). Specific weekly hour estimates for the courses hiring GSIs will be provided upon hire (or upon request during application process) in a separate "Fraction Calculation" form.

### Work Locations

Ann Arbor, Michigan (with occasional Spring/Summer positions available at the U-M Biological Station in Pellston, MI)

### Required Qualifications

Required qualifications for all GSI positions include the following: graduate student in good standing in the University, an undergraduate degree in biological sciences or related field, enrollment in not less than six (6) credit graduate hours during employment term (fall and winter ONLY; no enrollment required for spring/summer), acceptable English language skills (assistance is available), and eligibility to work in the U.S.

### Union Affiliation

This position is covered under the collective bargaining agreement between the U-M and the Graduate Employees' Organization, AFL-CIO, which contains and settles all matters with respect to wages, benefits, hours, and other terms and conditions of employment. For more information, reference the GEO contract: [hr.umich.edu/sites/default/files/geo-contract.pdf](http://hr.umich.edu/sites/default/files/geo-contract.pdf)

### Background Screening

The University of Michigan conducts background checks on all job candidates upon acceptance of a contingent offer and may use a third party administrator to conduct background checks. Background checks will be performed in compliance with the Fair Credit Reporting Act.

### U-M EEO/AA Statement

The University of Michigan is an equal opportunity/affirmative action employer.