Your home department is responsible for making administrative and financial arrangements as well as reconciling expenses for this program. Training materials are provided by CGIS, but funds are administered at the departmental level.

Your business administrator is the person in the primary applicant’s department who will handle the budget account and financial paperwork for your proposed program.

Ask your business administrator to fill out this form electronically. Then print and submit it with your application materials. The form can be signed electronically before printing or by hand after printing.

Applicant Name

Title/Number of Proposed Course

Business Administrator Name

Business Administrator Uniqname

Business Administrator Campus Phone

Business Administrator Signature

This approval form is for a proposal for a
- Global Intercultural Experience for Undergraduates (GIEU) program
- Global Course Connection (GCC) program
- Maize Away program