Debit Funds

Area-based Psychology Grad students receive $400/year (for up to 5 Years) in Debit Funds. Students in the Joint Programs with Social Work or Women’s Studies receive $200 from Psychology. Joint Students should check with their respective office for information on similar funding from the joint program. CPEP students receive their full funding from CPEP. Funds provided by Psychology can be carried over year to year, and expire at the end of the defense term, or at the end of the 5th year, whichever happens first.

To request Debit Funds through the Psychology Department, submit an electronic funds request via the Graduate Financial Matters webpage. The request form asks for 1) a description as to how the use of the funds relates to your degree completion/professional development, 2) itemized list of expenses and 3) copies of receipts as a single pdf attachment. Any use of funds should be discussed with your advisor ahead of submitting a request.

It is preferable that receipts are attached to the initial request, however if the funds are needed prior to the purchase, receipts must be submitted within 2 weeks from receipt of funds. Please submit itemized receipts whenever possible. For food purchases, itemized receipts are required to document that alcohol was not purchased with University funds.

We can only process requests for expenses dated within 45 days from the date of submission.

Allowable expenses:

- Degree related research expenses
  - Consumable research supplies
  - Participant incentives
  - Participant payments (only via Amazon Mturk or the university’s HSIP office)
  - Statistical Software
  - Transportation/Lodging/Food Expenses if research takes place outside of Ann Arbor

- Professional Development
  - Conference attendance (transportation/lodging/food/registration fees)
  - Poster printing for presentations
  - Professional Memberships Dues/Fees
  - Journal Subscriptions

- Other expenses related to degree completion
  - Limited Licensure for clinical internships
  - Travel expenses to internship interviews

Unallowable Expenses:

- Individual course related expenses (i.e. textbooks/lab fees, etc)
- Travel expenses for anything other than conference attendance, research travel, or clinical internship interview travel (i.e. travel to defend dissertation)
- Job searching expenses (travel to interviews, postage for application submissions)
- Alcohol
- Expenses subsequent to defense term
- Expenses for anyone other than graduate student requesting funds
- Expenses with receipt dates of older than 45 days