



Molecular, Cellular, and Developmental Biology Master's Thesis Committee Meeting Form

Date _____

Student: _____ Year of Matriculation: _____

Committee members present: Chair: _____

Member: _____

Member: _____

Mentor:

1) Please evaluate the student's work in the following areas:

- | | | | |
|------------------------------|------------------------------------|---------------------------------------|--|
| A. Time devoted to research: | Extensive <input type="checkbox"/> | Satisfactory <input type="checkbox"/> | Needs Improvement <input type="checkbox"/> |
| B. Technical skill: | Excellent <input type="checkbox"/> | Satisfactory <input type="checkbox"/> | Needs Improvement <input type="checkbox"/> |
| C. Knowledge of research: | Excellent <input type="checkbox"/> | Satisfactory <input type="checkbox"/> | Needs Improvement <input type="checkbox"/> |

Please briefly explain further any "Needs Improvement" ratings on an attached sheet.

Student:

Items 2-5 [on the following pages] should be **completed by the student and mentor after the committee meeting**. By printing your names below, mentor and student acknowledge that they have discussed the ratings/documents and mutually approve of the content.

Student: _____ Date: _____

Mentor: _____ Date: _____

This report should be completed by the student and mentor and returned to the Graduate Coordinator within 7 days of the committee meeting.

To be completed by the student:

2) A summary of progress towards completion of the thesis.

Briefly describe your major research accomplishments
(if including a separate written summary write “see summary”):

List new techniques/expertise acquired:

Describe and explain your level of satisfaction with your research progress over the past year:

Discuss any roadblocks and your efforts at troubleshooting:

Describe and explain your level of satisfaction with other aspects of your career development over the past year:

3) Plans for the upcoming year.

Describe your research project goals summarize your committee’s recommendations regarding major steps that remain to be accomplished towards completion of the thesis.

4) In a few sentences, please indicate your current goals and future plans upon completion of your thesis (academic, industry, etc.). It is acceptable to indicate that you are unsure at this time.

What are your short-term career goals? Describe a timeline for achieving them:

What is your long-term career goal? Where do you see yourself in 10 years? Describe a timeline for achieving this goal:

What resources can your thesis mentor provide to help you achieve your goals?

To be completed by the thesis mentor:

5) Please comment on the student’s progress over the past academic year.