DEPARTMENT OF ECOLOGY AND EVOLUTIONARY BIOLOGY
POLICY FOR FACULTY OFFICE AND RESEARCH SPACE FOR NATURAL SCIENCES (NS) BUILDING

Laboratory and office space in EEB will be assigned to support efficiently the scholarly activities of its faculty and students and encourage cooperation and interaction. Space is highly limiting in EEB and therefore we cannot allow space to be used inefficiently or to remain idle for any extended period of time.

1. Laboratory space will be assigned to an individual faculty member by the Chair upon recruitment. In the case of a move within the building, space will be assigned by the Chair after consultation with the Space and Facilities Coordinator and discussion with the faculty member.

2. Research-active faculty with 100% appointment in EEB will have a core lab typically ranging in size from 500 to 1000 square feet depending on the particular basic needs (e.g., use of heavy equipment), the number of personnel, the layout of the lab, and its location. Faculty are expected to house graduate students in their core space (after the student's first year).

3. All faculty members whose primary labs are located in NS will also have an office in NS.

4. Laboratory space may be reassigned if the density of users (graduate and undergraduate students, postdocs, technicians, assistants, etc.) in the lab is consistently much lower than the average density in the department. Reassignment will be done by the Chair after consultation with the Space and Facilities Coordinator and Executive Committee. Decisions can be appealed to the Executive Committee.

5. The Space and Facilities Coordinator will be responsible for any necessary coordination with the Dept. of MCDB concerning space in the Natural Sciences Building.

Revised and approved by Executive Committee: March 30, 2009
Approved by EEB Faculty: April 20, 2009