LSA COMMUNICATION STUDIES
UNIVERSITY OF MICHIGAN

The University of Michigan
Department of Communication Studies
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COMM 321 - Undergraduate Internship Proposal Application

Application and proposal must be submitted **PRIOR** to the start of the internship!

COMM 321 application deadline dates: Summer: June 12; Fall: September 12; Winter: January 12
(If the deadline is on a weekend, applications are due the next business day no later than 5:00 p.m.)

NOTE: Students must be declared majors to apply for credit through Comm 321 or be completing all four prerequisites (Comm 101, 102, 121, 122) with a C or above in each course and will declare following the current term.

Name:_____ UMID:_____

Umich Email:_____ Internship Term/Year:_____

Class Level at Time of Internship: ____Junior ____Senior **Registration** Term: _____

Major(s):_____ Comm Declaration Date:_____

Total number of hours to be worked over course of internship:

☐ up to 80 hours = 1 credit ☐ up to 110 hours = 2 credits ☐ 135+ hours= 3 credits

Internship Sponsoring Organization:_____

Complete Mailing Address: _____

Supervisor Name:_____Phone:_____

Supervisor Email:_____Website:_____

Notes:

- The COMM 321 Undergraduate Internship Application must include a 3-4 page proposal paper.
- Students should refer to the COMM 321 Undergraduate Internship Policies and Procedures (available on the C-tools site) for complete details.
- No proposals will be approved for work already completed.
- ***Internship credit cannot be used to satisfy any Communication Studies major requirements.***
- *Internship credits may only be used to fulfill general Bachelor's degree credit requirements.*

I have read the requirements for obtaining experiential course credit and understand that, in order to receive credit, I must submit a final paper and a letter of evaluation from my supervisor to the Department of Communication Studies Faculty Internship Advisor by the specified deadline for the term in which I am registered. I also understand that the number of credit hours I will receive is dependent upon the number of hours worked and the academic merit of the experience.

Student signature_____ Date: _____

Communication Studies Faculty Internship Advisor signature:
_____ Date_____